



COLLEGE AND CAREER ADVANTAGE
GOVERNING BOARD MEETING
December 13, 2023
10:30 a.m.

33122 Valle Road, San Juan Capistrano
Training Room 1

AGENDA

CALL TO ORDER

	Present	Absent
ROLL CALL: CUSD Trustee TBD	_____	_____
CUSD Trustee TBD	_____	_____
CUSD Trustee TBD	_____	_____
Trustee Perry	_____	_____
Trustee Vickers	_____	_____

RECORDING OF SCHOOL BOARD MEETINGS

In accordance with Board Policy 9324 Board Minutes, all regular School Board Meetings will be audio recorded.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

ACTION/VOTE

Motion _____ Second _____ Vote _____

EXECUTIVE DIRECTOR'S REPORT

REORGANIZATION OF THE BOARD – ELECTION OF PRESIDENT

ACTION/VOTE

Governing Board to consider nominations for the election of President of the Governing Board for 2024.

Nominee _____

Nominated by: _____

Seconded by: _____

Motion _____ Second _____ Vote _____

REORGANIZATION OF THE BOARD – ELECTION OF VICE PRESIDENT

ACTION/VOTE

Governing Board to consider nominations for the election of Vice President of the Governing Board for 2024.

Nominee _____

Nominated by: _____

Seconded by: _____

Motion _____ Second _____ Vote _____

ORAL COMMUNICATIONS

Addressing the Board. The Governing Board encourages citizens to participate in the operation of the CCA and, in turn, desires to be responsive to the needs of the school community. Any person may address the Board concerning an item on the agenda. The Board President may exercise judgement as to the time allotted to each speaker or on each subject. Board policy states that presentations are generally limited to three minutes for each speaker and a maximum of twenty minutes to each subject.

For Items on the Agenda: If you wish to address the Board regarding an item on the Board agenda, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific Board item you wish to address and the Board President will call upon you to speak when the agenda item is being discussed.

For Items Not on the Agenda: If you wish to address the Board regarding a matter which is not included on the meeting agenda but which is within Board jurisdiction, please complete a speaker card and give the card to the Board Secretary prior to the meeting. Please indicate on the card the specific subject you wish to address. The Board President will call upon you to speak at the appropriate time. The Board is prohibited from taking action at the meeting on any matter not included on the posted agenda.

The Governing Board encourages citizens to participate in public school matters, and there is a professional staff of administrators available to handle most matters of public concern. It is expected that matters ordinarily will be presented to the administrative staff prior to the Board's involvement. It is requested that individuals who speak during the public meeting will be courteous and avoid remarks which reflect adversely on the character or motives of any person, or his or her race, religion, political views or economic status.

Reasonable Accommodation. *In order to help ensure participation in the meeting of disabled individuals, appropriate disability-related accommodations or modifications shall be provided by the Board, upon request, in accordance with the Americans with Disabilities Act (ADA). Persons with a disability who require a disability-related accommodation or modification, including auxiliary aids and services in order to participate in a Board meeting, shall contact the Executive Director or designee in writing by noon on the Monday before the scheduled meeting. Such notification shall provide CCA personnel time to make reasonable arrangements to assure accessibility to the meeting.*

COMMENTS FROM THE PUBLIC

DISCUSSION

Non-agenda items. Individuals may be limited to 3 minutes.

A. CONSENT CALENDAR

All matters listed under the consent calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Usually no discussion will occur on these items; however, any member of the Board, audience or staff may request discussion of specific items on the consent calendar.

- 1. MINUTES** **Pages 1-4**
This is a routine item. Board to approve Minutes of the Board meeting on September 13, 2023 (supporting information).
- 2. PURCHASE ORDERS** **Pages 5-13**
This is a routine item. Board to ratify/approve purchase orders (supporting information).
- 3. CHECKS** **Pages 14-17**
This is a routine item. Board to ratify/approve checks (supporting information).
- 4. PERSONNEL ASSIGNMENT ORDER** **Page 18**
This is a routine item. Board to ratify/approve personnel assignment order (supporting information).
- 5. DONATION** **Page 19**
This is a new item. Board to ratify/approve coffee donation from Starbucks for CCA's professional development day held November 1, 2023 (no supporting information).
- 6. MEMORANDUM OF UNDERSTANDING WITH LAGUNA BEACH UNIFIED SCHOOL DISTRICT** **Pages 20**
This is an annual item. Board to ratify/approve Memorandum of Understanding with Laguna Beach Unified School District (LBUSD) in which College and Career Advantage (CCA) will employ Scott Wittkop and Estee Fratzke as specified in the MOU as well as provide additional career technical education courses taught by CCA teachers for the 2023-24 school year (supporting Information).
- 7. 2024 YOUTH BUSINESS SUMMIT – VIRTUAL ENTERPRISE COMPETITION**
This is an annual item. Board to approve Virtual Enterprise class travel to New York City, New York to compete in the 2024 Virtual Enterprise Youth Business Summit. This is the national competition which teams had to qualify for by going through the regional and state rounds of the Business Plan competition. Virtual enterprise students qualified for the Business Plan competition and will also compete in Elevator Pitch, Sales, Booth Design, Marketing and Human Resource Competitions. Dates of the Business Summit are April 9 through April 12, 2024. Cost to

CCA will be approximately \$26,000 or less depending on the number of students attending (no supporting information).

8. GOLDEN BELL CEREMONY

Pages 21-22

This is a new item. Board to ratify/approve travel to San Francisco, California for Paul Weir, Kim Thomas, Nicole Berkman, and Jillian Dean to attend the Golden Bell Award Ceremony the evening of Thursday, November 30, 2023. College and Career Advantage, in conjunction with Capistrano Unified School District, is a proud recipient of this year's Golden Bell Award. Cost to the organization was approximately \$2,500.00 (supporting information).

Motion_____ Second_____

ROLL CALL: CUSD Trustee TBD _____
CUSD Trustee TBD _____
CUSD Trustee TBD _____
Trustee Perry _____
Trustee Vickers _____

NOTE: BY USING A ROLL CALL VOTE FOR THE CONSENT CALENDAR, IT WILL MEET THE NEED FOR ACTION ITEMS WHICH REQUIRE A SIMPLE MOTION OR A ROLL CALL VOTE.

B. DISCUSSION/ACTION ITEMS

9. 2022-2023 AUDIT

Page 23
ACTION/VOTE

This is an annual item. Board to review and acknowledge receipt of the 2022-2023 Audit Report prepared by Christy White, Inc. (under separate cover).

Contact: Melanie Inskeep, Accountant

Motion_____ Second_____ Vote_____

10. SINGLE BUDGET ADOPTION

Page 24
ACTION/VOTE

This is an annual item. Board to consider approval of continuing the single budget adoption process for fiscal year 2024-25 (supporting information).

Contact: Melanie Inskeep, Accountant

Motion_____ Second_____ Vote_____

11. FIRST INTERIM REPORT

Pages 25-87
ACTION/VOTE

This is an annual item. Board to consider positive certification of the first interim report (supporting information).

Contact: Melanie Inskeep, Accountant

Motion_____ Second_____ Vote_____

12. CAL-CARD UPDATE

This is a new item. Board to receive update on CCA's application for a Cal-Card. (no supporting information).

Contact: Melanie Inskeep, Account

DISCUSSION

13. RESOLUTION #01-23/24 – SETTING OF REGULAR MEETING DATES

This is an annual item. Board to review and consider adoption of Resolution #01-23/24 – Setting of Regular Meeting Dates of the CCA Governing Board (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 88-89
ACTION/ROLL
CALL

Motion _____ Second _____

ROLL CALL: CUSD Trustee TBD _____
CUSD Trustee TBD _____
CUSD Trustee TBD _____
Trustee Perry _____
Trustee Vickers _____

14. RESOLUTION #02-23/24 – AUTHORIZATION OF SIGNATURES

This is an annual item. Board to review and consider adoption of Resolution #02-23/24 - Authorization of Signatures (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 90-91
ACTION/ROLL
CALL

Motion _____ Second _____

ROLL CALL: CUSD Trustee TBD _____
CUSD Trustee TBD _____
CUSD Trustee TBD _____
Trustee Perry _____
Trustee Vickers _____

15. RESOLUTION #03-23/24 – AUTHORIZATION OF TITLE CHANGE

This is a new item. Board to review and consider adoption of Resolution #03-23/24 – Authorization of Title Change. It is proposed Dr. Weir's title be changed from Executive Director to Superintendent of College and Career Advantage. This title change is limited to his position with College and Career Advantage and does not affect his position with Capistrano Unified School District. Dr. Paul Weir's title will continue to be Executive Director for Capistrano Unified School District (supporting information).

Contact: Dr. Paul Weir, Executive Director

Pages 92-94
ACTION/VOTE

Motion _____ Second _____

ROLL CALL: CUSD Trustee TBD _____
CUSD Trustee TBD _____
CUSD Trustee TBD _____
Trustee Perry _____
Trustee Vickers _____

16. DELETION OF BOARD POLICY 3220.1, LOTTERY FUNDS

This is a new item. Board Policy 3220.1, *Lottery Funds*, is no longer applicable to Regional Occupational Programs. In fiscal year 2013-14 the Local Control Funding Formula was implemented, and Regional Occupational Programs no longer reported average daily attendance thus becoming ineligible for funding from the California lottery. CCA received the last lottery allocation for the 2013-14 fiscal year in the 2015-16 fiscal year. Board Policy 3220.1, *Lottery Funds*, is no longer applicable to CCA (supporting Information).

Contact: Dr. Paul Weir, Executive Director

Motion _____ Second _____ Vote _____

Pages 95-96
ACTION/VOTE

17. APPROVAL OF THE 2023-2024 ORGANIZATIONAL GOALS

This is an annual item. Board to approve the 2023-2024 Organizational Goals reviewed and discussed at the September 13, 2023, Governing Board meeting. No changes or suggestions were discussed and no changes have been made to the 2023-2024 Organizational Goals presented to the Board at the September 13, 2023, Board meeting (supporting information).

Contact: Dr. Paul Weir, Executive Director

Motion _____ Second _____ Vote _____

Pages 97-98
ACTION/VOTE

18. CANCELLATION OF DECEMBER 20, 2023, BOARD MEETING

This is a new item. Board to consider approving cancellation of the December 20, 2023, Board meeting. The purpose of the December 20, 2023, Board meeting was to conduct the annual Organizational Meeting. However, the appointment of Board representatives from Capistrano Unified and Laguna Beach Unified School Districts were known by December 7, 2023, therefore all business can be conducted at this December 13, 2023, Board meeting eliminating the need for the December 20, 2023, Board meeting (no supporting information).

Contact: Dr. Paul Weir, Executive Director

Motion _____ Second _____ Vote _____

ACTION/VOTE

19. BOARD COMMENTS

DISCUSSION

20. ADJOURNMENT

ACTION/VOTE

Motion _____ Second _____ Vote _____

COLLEGE AND CAREER ADVANTAGE

BOARD MEETING: September 13, 2023 MINUTES

CALL TO ORDER

Trustee Davis called the meeting to order at 9:05 a.m.

Call to Order

ROLL CALL: Present: Trustees Davis, Jones, Perry
Absent: Trustees Hanacek, Vickers

Kim Thomas led the Pledge of Allegiance.

APPROVAL OF AGENDA

On a motion from Trustee Jones, seconded by Trustee Perry, it carried by a vote of 3-0 to approve the agenda.

Approval of Agenda

VOTE: Ayes: Trustees Davis, Jones, Perry
Nos: None
Absent: Trustees Hanacek, Vickers

EXECUTIVE DIRECTOR'S REPORT

Dr. Weir reported enrollment is higher this year versus last year, thanked those who were able to attend previous ribbon cutting ceremonies and informed the Board of the upcoming ribbon cutting ceremonies at Tesoro High School and Shorecliffs Middle School.

Executive Director's Report

A career fair will be scheduled for spring at San Juan Hills High School, Dr. Weir also reported the organization is working on the next CTEIG application and shared the WASC certificate recently received with a valid accreditation through June 30, 2029.

CCA and CUSD are finalists in their shared application for the Golden Bell award and the validation visit is scheduled for September 25, 2023.

Mrs. Thomas reported on the new Mission Hospital internship and the opportunities the internship provides to our students.

The adult consortium received a grant dedicated to creating classes in the medical field for adult English language learners. An adult medical assisting program from this grant will be offered at Union High School. The grant allows CCA to replicate our medical assisting classroom at Union High School giving students the same experience offered at our adult campus training center.

Dr. Weir discussed digital badges for students who complete CCA

CONSENT CALENDAR

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classes. Badges will be imbedded with a URL and employers can log into the CCA website and view the competencies students completed to earn the digital badge.

Assembly Bill 377, combining K12 and CTEIG into one funding stream, is now a two-year bill allowing more time to work with the Governor's office and the Office of Finance stressing the importance of combining the two funding streams.

The Governor issued an Executive Order proposing a new master plan for career education due October 1, 2024. The master plan must consider how proposed actions address career pathways, hands-on learning and real-life skills, and universal access and affordability.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

Public Comments

CONSENT CALENDAR

Staff requested items #4 and #10 be pulled. On a motion from Trustee Vickers, seconded by Trustee Perry, it carried by a roll call vote of 5-0 to approve the consent calendar to include the following:

Minutes of the Board meeting on June 21, 2023

Minutes

Purchase Orders

Purchase Orders

Checks

Checks

Grant Sub-Agreement between Rancho Santiago Community College and College and Career Advantage

Grant Sub- Agreement

MOU with CUSD

MOU

MOU with Orange County Department of Education

MOU

CTE JPA Coalition Agreement Letter to Participate

Letter of Agreement

MOU with LBUSD for Adult Education

MOU

Donation

Donation

ROLL CALL: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

Staff discussed agenda item #4, Personnel Assignment Order, and agenda item #10, Stipends. Upon conclusion of the discussion and on a motion from Trustee Jones, seconded by Trustee Vickers, it carried by a vote of 5-0 to approve agenda item #4, Personnel Assignment Order, and agenda item #10, Stipends.

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

UNAUDITED ACTUALS

Melanie Inskeep, Accountant, provided a summary review of the unaudited actuals. On a motion from Trustee Hanacek, seconded by Trustee Vickers, it carried by a vote of 5-0 to approve certification of the 2022-23 unaudited actuals.

Unaudited Actuals

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES

On a motion from Trustee Davis, seconded by Trustee Vickers, it carried by a vote of 5-0 to acknowledge receipt of the Actuarial Study of Retiree Health Liabilities.

Actuarial Study

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

ORGANIZATIONAL GOALS 2023-24

Dr. Weir, Executive Director, presented CCA's organizational goals for 2023-24 noting that the goals with a red asterisk are directly aligned to the WASC goals the visiting team requested we pay close attention to. The proposed goals were discussed and will be brought back to the December 13, 2023, Board meeting for approval.

Organizational Goals 2023-24

CELL PHONE ALLOWANCE

Staff discussed a \$25.00 monthly cell phone allowance for four key staff members who regularly use their cell phones, during and after hours, to conduct CCA business. On a motion from Trustee Perry, seconded by Trustee Jones, it carried by a vote of 5-0 to approve the \$25.00 monthly cell phone allowance for four key staff members.

Cell Phone Allowance

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

COURSE INVENTORY

Beginning with the fall 2023 semester, CCA will be offering the Mission Hospital internship, Aviation Advanced and a wheel at Union High School offering students exposure to various careers. On a motion from Trustee

Course Inventory

Vickers, seconded by Trustee Perry, it carried by a vote of 5-0 to ratify/approve course offerings for fall 2023.

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

ADJOURNMENT

Adjournment

On a motion from Trustee Jones, seconded by Trustee Perry, it carried by a vote of 5-0 to adjourn the meeting at 10:37 a.m.

VOTE: Ayes: Trustees Davis, Hanacek, Jones, Perry, Vickers
Nos: None

Vice President

Secretary

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 12/13/2023

FROM 09/07/2023 TO 12/04/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T97R0068	AMAZON.COM	145.08	145.08	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0069	AMAZON.COM	212.85	212.85	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0117	AMERICAN EXPRESS	4,232.03	762.31	01125901 4310	Surgical Technician-Adult / Instructional Supplies
			762.31	01163901 4310	Dental Assistant-Adult / Instructional Supplies
			846.13	01190901 4310	Pharmacy Technician-Adult / Instructional Supplies
			1,861.28	01191901 4310	Medical Assistant-Adult / Instructional Supplies
T97R0118	GEHA, KATHRYN	79.90	79.90	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0119	ACCREDITING COMMISSION FOR SCH	1,190.00	1,190.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0120	CAROC	150.00	150.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0121	KIRTZ, COLLEEN	53.29	53.29	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0122	PEREZ, MARIA DEL CARMEN	36.68	36.68	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
T97R0123	BSG GRAPHICS	470.54	470.54	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0124	DAVISSON, MARISSA	41.92	41.92	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0125	DAVISSON, MARISSA	61.93	61.93	0138839005 5830	CGS K12SWP R5 / Advertising-Promotions
T97R0126	DAVISSON, MARISSA	16.59	16.59	0138839005 5830	CGS K12SWP R5 / Advertising-Promotions
T97R0127	AMERICAN EXPRESS	73.90	73.90	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0128	AMERICAN EXPRESS	192.00	192.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0130	AMERICAN EXPRESS	79.63	79.63	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0131	AMERICAN EXPRESS	16.85	16.85	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0132	AMERICAN EXPRESS	117.19	117.19	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0133	AMERICAN EXPRESS	228.00	228.00	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0134	AMERICAN EXPRESS	207.00	207.00	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0135	AMERICAN EXPRESS	15.65	15.65	0138700A22 4320	CTEIG-Admin 22 / Office Supplies
T97R0136	S/P2	624.00	624.00	0138710022 5300	CTEIG-Instruction 22 / DUES & MEMBERSHIPS
T97R0137	CEM COMPUTERIZED ENGRAVING MAI	272.61	272.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0138	AMERICAN EXPRESS	113.91	113.91	01125901 4300	Surgical Technician-Adult / MATERIALS & SUPPLIES
T97R0139	AMERICAN EXPRESS	180.00	180.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0140	AMERICAN EXPRESS	134.69	134.69	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0141	AMERICAN EXPRESS	43.98	43.98	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0142	AMERICAN EXPRESS	86.19	86.19	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0143	AMAZON.COM	68.44	68.44	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES

User ID: MFINSK

Report ID: PO010_Fund <v. 030305>

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Current Date: 12/05/2023

Current Time: 09:47:29

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 12/13/2023

FROM 09/07/2023 TO 12/04/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T97R0144	AMERICAN EXPRESS	450.00	450.00	0138710022 5300	CTEIG-Instruction 22 / DUES & MEMBERSHIPS
T97R0145	AMERICAN EXPRESS	115.86	115.86	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0146	AMERICAN EXPRESS	48.06	48.06	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0147	AMERICAN EXPRESS	45.00	45.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0148	AMAZON.COM	1,478.73	1,478.73	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0149	AMERICAN EXPRESS	44.51	44.51	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0150	OES OFFICE FURNITURE	2,924.77	2,924.77	0174310002 4310	COVID-ANHS / Instructional Supplies
T97R0151	AMAZON.COM	54.17	54.17	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0152	MCGRAW HILL EDUCATION HOLDINGS	1,050.56	1,050.56	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0153	AMAZON.COM	575.64	575.64	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0154	AMAZON.COM	426.61	426.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0155	AMAZON.COM	602.32	602.32	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0156	AMAZON.COM	362.02	362.02	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0157	AMERICAN EXPRESS	490.28	490.28	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0158	VIRTUAL ENTERPRISES INTERNATIO	3,500.00	3,500.00	0138710022 5300	CTEIG-Instruction 22 / DUES & MEMBERSHIPS
T97R0159	CDW GOVERNMENT	1,287.61	1,287.61	0138710022 4400	CTEIG-Instruction 22 / NONCAPITALIZATION EQUIPMEN
T97R0160	AMERICAN EXPRESS	783.17	783.17	0138710022 4400	CTEIG-Instruction 22 / NONCAPITALIZATION EQUIPMEN
T97R0161	AMERICAN EXPRESS	680.00	680.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0162	SKILLS USA CALIFORNIA	75.00	75.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0163	AMAZON.COM	51.71	51.71	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0164	PEREZ, MARIA DEL CARMEN	74.00	74.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0165	FOUNTAIN VALLEY HIGH SCHOOL	300.00	300.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0166	AMERICAN EXPRESS	3,101.59	3,101.59	0138700A22 5810	CTEIG-Admin 22 / Professional Services
T97R0167	ELSEVIER INC	598.12	598.12	01190901 4100	Pharmacy Technician-Adult / TEXTBOOKS
T97R0168	SELFF, SEAN	125.96	125.96	0123500505 4310	Auto Academy/Auto Tech-SCHS / Instructional Supplies
T97R0169	BUI, NEIL	3,600.00	3,600.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0170	YIM, SUMMER	16.38	16.38	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0171	AMERICAN EXPRESS	1,999.00	1,999.00	0138710022 4400	CTEIG-Instruction 22 / NONCAPITALIZATION EQUIPMEN
T97R0172	MCKESSON MEDICAL SURGICAL	4,356.94	2,178.47	01191901 4310	Medical Assistant-Adult / Instructional Supplies
			2,178.47	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0173	AMERICAN EXPRESS	5,863.68	5,863.68	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0174	AMERICAN EXPRESS	432.59	432.59	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES

User ID: MFINSK

Report ID: PO010_Fund <v. 030305>

Page No.: 2

Current Date: 12/05/2023

Current Time: 09:47:29

COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 12/13/2023

FROM 09/07/2023 TO 12/04/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T97R0175	AMERICAN EXPRESS	11.00	11.00	0138700723 4300	CTEIG-LBUSD 23 / MATERIALS & SUPPLIES
T97R0176	AMERICAN EXPRESS	12.15	12.15	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0177	AMERICAN EXPRESS	26.97	26.97	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0178	AMAZON.COM	333.91	333.91	0138839005 4320	CGS K12SWP R5 / Office Supplies
T97R0179	REDBIRD FLIGHT SIMULATIONS INC	160.46	160.46	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0180	AMERICAN EXPRESS	118.03	118.03	01191901 4310	Medical Assistant-Adult / Instructional Supplies
T97R0181	BELANTO, JOSEPH	283.96	283.96	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0183	AMERICAN EXPRESS	569.92	569.92	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0184	AMERICAN EXPRESS	155.14	155.14	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0185	AMERICAN EXPRESS	592.62	592.62	0138700723 4310	CTEIG-LBUSD 23 / Instructional Supplies
T97R0186	LAW OFFICES OF MARGARET A. CH	4,495.25	4,495.25	0110110215 5810	Administration/General / Professional Services
T97R0187	SAN JUAN CAPISTRANO	125.00	125.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0188	ELSEVIER INC	1,400.43	1,400.43	0138710022 4100	CTEIG-Instruction 22 / TEXTBOOKS
T97R0189	AMAZON.COM	239.13	239.13	0174310018 4310	COVID-MS / Instructional Supplies
T97R0190	AMAZON.COM	32.31	32.31	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0191	KEYCODE MEDIA	4,059.00	4,059.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0192	AMERICAN EXPRESS	107.75	107.75	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0193	AMERICAN EXPRESS	258.23	258.23	0138700A22 4320	CTEIG-Admin 22 / Office Supplies
T97R0194	AMERICAN EXPRESS	600.00	600.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0195	AMERICAN EXPRESS	207.00	207.00	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0196	AMERICAN EXPRESS	191.24	191.24	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0197	AMERICAN EXPRESS	109.00	109.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0199	WORLDPOINT ECC INC.	654.57	654.57	0118600105 4310	CPR CERTIFICATION-HS / Instructional Supplies
T97R0200	AMAZON.COM	550.00	550.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0201	AMERICAN EXPRESS	213.89	213.89	0138710022 5810	CTEIG-Instruction 22 / Professional Services
T97R0202	AMERICAN EXPRESS	143.67	143.67	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0203	MISSION EQUIPMENT AND LIFTS IN	250.00	250.00	0138710022 5810	CTEIG-Instruction 22 / Professional Services
T97R0204	AMERICAN EXPRESS	193.89	193.89	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0205	AMERICAN EXPRESS	76.97	76.97	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0206	AMERICAN EXPRESS	106.61	106.61	0138700723 4310	CTEIG-LBUSD 23 / Instructional Supplies
T97R0207	PEREZ, MARIA DEL CARMEN	148.69	148.69	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
T97R0208	BRIZENO, STEPHANIE	71.00	71.00	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES

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T97R0209	MCDONALD, MARESSA	7.86	7.86	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0210	ORANGE COUNTY BUSINESS COUNCIL	5,000.00	5,000.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0211	AMAZON.COM	375.06	375.06	0120300205 4310	Culinary Arts-ANHS / Instructional Supplies
T97R0212	AMERICAN EXPRESS	77.43	77.43	0120300205 4310	Culinary Arts-ANHS / Instructional Supplies
T97R0213	AMERICAN EXPRESS	32.04	32.04	0120300205 4310	Culinary Arts-ANHS / Instructional Supplies
T97R0214	AMERICAN EXPRESS	31.70	31.70	0120300205 4310	Culinary Arts-ANHS / Instructional Supplies
T97R0215	AMERICAN EXPRESS	23.45	23.45	0120300205 4310	Culinary Arts-ANHS / Instructional Supplies
T97R0216	AMERICAN EXPRESS	51.72	51.72	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0218	DEAN, JILLIAN	185.37	185.37	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
T97R0219	AMERICAN EXPRESS	110.94	110.94	0174310001 4300	COVID-Instruction / MATERIALS & SUPPLIES
T97R0220	AMAZON.COM	16.15	16.15	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0221	ULTRADENT PRODUCTS INC.	226.96	226.96	01163901 4310	Dental Assistant-Adult / Instructional Supplies
T97R0222	AMAZON.COM	120.49	120.49	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0223	AMAZON.COM	533.36	533.36	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0224	AMAZON.COM	495.42	495.42	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0225	MCCLLENAGHAN, AUTUMN	14.53	14.53	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0226	MCCLLENAGHAN, AUTUMN	52.40	52.40	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0227	CARVER, BRIAN	118.56	118.56	0138700723 5200	CTEIG-LBUSD 23 / TRAVEL & CONFERENCES
T97R0228	AMERICAN EXPRESS	51.72	51.72	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0229	AMERICAN EXPRESS	1,319.64	1,319.64	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0230	CALIFORNIA DOWEL & TURNING INC	1,429.84	1,429.84	0110501805 4310	Woodworking-MS / Instructional Supplies
T97R0231	AMERICAN EXPRESS	225.47	225.47	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0232	AMERICAN EXPRESS	41.13	41.13	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0233	AMERICAN EXPRESS	1,344.00	1,344.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0234	AMERICAN EXPRESS	64.17	64.17	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0235	AMERICAN EXPRESS	31.45	31.45	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0236	AMERICAN EXPRESS	360.50	360.50	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0237	AMERICAN EXPRESS	301.74	301.74	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0238	AMERICAN EXPRESS	350.19	350.19	0138710022 5830	CTEIG-Instruction 22 / Advertising-Promotions
T97R0239	AMERICAN EXPRESS	123.49	123.49	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0240	AMERICAN EXPRESS	147.28	147.28	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0241	AMERICAN EXPRESS	13.67	13.67	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES

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T97R0242	AMERICAN EXPRESS	20.00	20.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0243	AMERICAN EXPRESS	1,319.94	1,319.94	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0244	AMERICAN EXPRESS	10.00	10.00	0138839005 5220	CGS K12SWP R5 / Conferences
T97R0245	AMERICAN EXPRESS	195.09	195.09	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0246	AMERICAN EXPRESS	322.17	322.17	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0247	MCCLLENAGHAN, AUTUMN	73.03	73.03	0138839005 5220	CGS K12SWP R5 / Conferences
T97R0248	YIM, SUMMER	138.86	138.86	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0249	GEHA, KATHRYN	100.00	100.00	0118600105 4310	CPR CERTIFICATION-HS / Instructional Supplies
T97R0250	GEHA, KATHRYN	89.08	89.08	0118600105 5220	CPR CERTIFICATION-HS / Conferences
T97R0251	CULVER-NEWLIN/MCMAHAN BUSINESS	1,318.86	1,318.86	0174310002 4400	COVID-ANHS / NONCAPITALIZATION EQUIPMENT
T97R0252	AMERICAN EXPRESS	8,413.79	8,413.79	0174310007 4300	COVID-LBHS / MATERIALS & SUPPLIES
T97R0255	AMAZON.COM	88.25	88.25	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0256	AMERICAN EXPRESS	3,705.00	3,705.00	0126020505 4310	Cyber Security / Instructional Supplies
T97R0257	CAROC	775.00	775.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0258	AMERICAN EXPRESS	181.06	181.06	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0259	AMERICAN EXPRESS	252.34	252.34	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0260	VELLANOWETH, DOMINIC	300.00	300.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0261	BERKMAN, NICOLE	300.00	300.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0262	THOMAS, KIMBERLEY	300.00	300.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0263	DEAN, JILLIAN	323.25	323.25	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0264	WEIR, PAUL	300.00	300.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0265	AMAZON.COM	144.21	144.21	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0266	AMAZON.COM	108.30	108.30	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0267	AMERICAN EXPRESS	109.00	109.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0268	AMAZON.COM	328.10	328.10	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0269	AMAZON.COM	19.38	19.38	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0270	AMERICAN EXPRESS	300.00	300.00	0138839005 5220	CGS K12SWP R5 / Conferences
T97R0271	AMERICAN EXPRESS	805.50	805.50	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0272	AMERICAN EXPRESS	949.92	949.92	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0273	DAVISSON, MARISSA	9.70	9.70	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0274	AMERICAN EXPRESS	395.00	395.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0275	AMERICAN EXPRESS	51.63	51.63	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies

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T97R0276	AMERICAN EXPRESS	86.16	86.16	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0277	AMERICAN EXPRESS	90.29	90.29	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0278	ATLAS SCREEN SUPPLY COMPANY	856.61	856.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0279	AMERICAN EXPRESS	125.61	125.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0280	AMERICAN EXPRESS	365.27	365.27	0111610016 4310	K16 / Instructional Supplies
T97R0281	LAW OFFICES OF MARGARET A. CH	237.50	237.50	0110110215 5810	Administration/General / Professional Services
T97R0282	AMERICAN EXPRESS	4,034.53	4,034.53	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0283	CAPISTRANO UNIFIED SCHOOL DIST	21,724.00	21,724.00	0174310005 5810	COVID-SCHS / Professional Services
T97R0284	AMAZON.COM	294.03	294.03	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0285	AMERICAN EXPRESS	974.15	974.15	0174310001 4300	COVID-Instruction / MATERIALS & SUPPLIES
T97R0286	AMERICAN EXPRESS	3,330.00	3,330.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0287	JUNG, RICK	448.02	448.02	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
T97R0288	INSKEEP, MELANIE	32.75	32.75	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
T97R0289	DAVISSON, MARISSA	46.84	46.84	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0290	AMAZON.COM	191.79	191.79	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0291	MCKESSON MEDICAL SURGICAL	1,921.30	1,921.30	01125901 4310	Surgical Technician-Adult / Instructional Supplies
T97R0292	FIRST	6,000.00	6,000.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0293	AMAZON.COM	8.69	8.69	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0294	AMERICAN EXPRESS	133.76	66.88	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
			66.88	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0295	MCCLLENAGHAN, AUTUMN	31.60	31.60	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0296	MCCLLENAGHAN, AUTUMN	47.82	47.82	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0297	BELL, LYNNE	56.99	56.99	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0298	BELL, LYNNE	41.27	41.27	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0299	BELL, LYNNE	26.82	26.82	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0300	DAVISSON, MARISSA	61.93	61.93	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0301	DAVISSON, MARISSA	10.22	10.22	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0302	DAVISSON, MARISSA	15.40	15.40	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0303	FRANKLIN, MICHAEL	34.34	34.34	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0304	BRIZENO, STEPHANIE	35.76	35.76	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0306	CARVER, BRIAN	40.00	40.00	0138700723 4300	CTEIG-LBUSD 23 / MATERIALS & SUPPLIES
T97R0307	AMERICAN EXPRESS	91.39	91.39	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies

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T97R0308	AMAZON.COM	297.39	297.39	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0309	BELL, LYNNE	94.98	94.98	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0310	HOME DEPOT CREDIT SERVICES	219.55	219.55	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0311	PEREZ, MARIA DEL CARMEN	46.51	46.51	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
T97R0312	MCDONALD, MARESSA	59.61	59.61	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0313	AMAZON.COM	47.97	47.97	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0314	AMAZON.COM	161.33	161.33	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0315	STAPLES	68.48	68.48	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0316	MCKESSON MEDICAL SURGICAL	589.72	589.72	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0317	ULINE	704.04	704.04	0138710022 4400	CTEIG-Instruction 22 / NONCAPITALIZATION EQUIPMEN
T97R0318	AMAZON.COM	149.77	149.77	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0319	AMERICAN EXPRESS	1,435.76	1,435.76	01901901 5220	Adult Program-General CAEP / Conferences
T97R0320	AMERICAN EXPRESS	1,405.69	1,405.69	01901901 5220	Adult Program-General CAEP / Conferences
T97R0321	FIRST	6,000.00	6,000.00	0138710022 5220	CTEIG-Instruction 22 / Conferences
T97R0322	LAGUNA BEACH CHAMBER OF COMMER	150.00	150.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0323	AMERICAN EXPRESS	4.00	4.00	0133900705 4300	Medical Core-LBHS / MATERIALS & SUPPLIES
T97R0324	AMERICAN EXPRESS	19.31	19.31	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0325	AMERICAN EXPRESS	1,034.31	1,034.31	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0326	AMERICAN EXPRESS	662.66	662.66	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0327	AMERICAN EXPRESS	71.45	71.45	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0328	AMERICAN EXPRESS	235.95	235.95	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0329	AMERICAN EXPRESS	181.06	181.06	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0330	AMERICAN EXPRESS	207.00	207.00	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0331	AMERICAN EXPRESS	77.76	77.76	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0332	AMERICAN EXPRESS	72.17	72.17	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0333	AMERICAN EXPRESS	161.63	161.63	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0334	AMERICAN EXPRESS	58.19	58.19	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0335	AMERICAN EXPRESS	109.00	109.00	0138700A22 5300	CTEIG-Admin 22 / DUES & MEMBERSHIPS
T97R0336	AMERICAN EXPRESS	343.80	343.80	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0337	AMERICAN EXPRESS	890.00	890.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0338	AMERICAN EXPRESS	582.75	582.75	0138810005 5220	K12 SWP Instruction R5 / Conferences
T97R0339	AMERICAN EXPRESS	150.30	150.30	0110501805 4310	Woodworking-MS / Instructional Supplies

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T97R0340	AMERICAN EXPRESS	141.37	141.37	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0341	AMERICAN EXPRESS	70.00	70.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0342	VELLANOWETH, DOMINIC	16.77	16.77	01901901 4300	Adult Program-General CAEP / MATERIALS & SUPPLIES
T97R0343	OBRIEN, SHAWN	530.41	530.41	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0344	CARVER, BRIAN	250.21	250.21	0138700723 5200	CTEIG-LBUSD 23 / TRAVEL & CONFERENCES
T97R0345	BELL, LYNNE	167.66	167.66	0138839005 4300	CGS K12SWP R5 / MATERIALS & SUPPLIES
T97R0346	HOLGUIN, LUPE	32.16	32.16	01126901 4300	Office Assistant-Adult / MATERIALS & SUPPLIES
T97R0347	HOLGUIN, LUPE	36.29	36.29	01126901 5200	Office Assistant-Adult / TRAVEL & CONFERENCES
T97R0348	DAVISSON, MARISSA	30.13	30.13	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0349	DEAN, JILLIAN	334.71	334.71	0138700A22 5200	CTEIG-Admin 22 / TRAVEL & CONFERENCES
T97R0350	AMERICAN EXPRESS	21.00	21.00	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0351	AMERICAN EXPRESS	71.15	71.15	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0352	AMERICAN EXPRESS	63.15	63.15	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0353	AMERICAN EXPRESS	115.94	115.94	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0354	AMERICAN EXPRESS	24.73	24.73	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0355	AMERICAN EXPRESS	12.91	12.91	01007901 4300	Adult Program-LBUSD General / MATERIALS & SUPPLIES
T97R0356	AMAZON.COM	428.88	428.88	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0359	AMERICAN EXPRESS	29.07	29.07	0138700A22 4300	CTEIG-Admin 22 / MATERIALS & SUPPLIES
T97R0360	AMERICAN EXPRESS	1,702.80	1,702.80	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0361	AMERICAN EXPRESS	59.47	59.47	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0362	BIO-RAD LABORATORIES INC.	7,800.58	7,800.58	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0363	AMAZON.COM	56.90	56.90	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0364	BULLOCKUS, JUDY	88.64	88.64	0138710022 4300	CTEIG-Instruction 22 / MATERIALS & SUPPLIES
T97R0365	DEAN, JILLIAN	65.00	65.00	0138700A22 5220	CTEIG-Admin 22 / Conferences
T97R0366	DEAN, JILLIAN	60.32	60.32	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0367	AMAZON.COM	216.61	216.61	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0368	HENRY SCHEIN INC.	1,285.40	1,285.40	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0369	AMAZON.COM	381.58	381.58	0110501805 4310	Woodworking-MS / Instructional Supplies
T97R0370	LAGUNA BEACH CHAMBER OF COMMER	150.00	150.00	0138710022 5300	CTEIG-Instruction 22 / DUES & MEMBERSHIPS
T97R0371	PEREZ, MARIA DEL CARMEN	32.75	32.75	0138710022 5200	CTEIG-Instruction 22 / TRAVEL & CONFERENCES
T97R0372	SULLIVAN, PATRICK	66.71	66.71	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0373	SELFF, SEAN	369.42	369.42	0123500505 4310	Auto Academy/Auto Tech-SCHS / Instructional Supplies

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Report ID: PO010_Fund <v. 030305>

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COLLEGE & CAREER ADV
PURCHASE ORDER DETAIL REPORT BY FUND
BOARD OF TRUSTEES MEETING 12/13/2023

FROM 09/07/2023 TO 12/04/2023

<u>PO NUMBER</u>	<u>VENDOR</u>	<u>PO TOTAL</u>	<u>ACCOUNT AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>PSEUDO / OBJECT DESCRIPTION</u>
T97R0374	GRABER, JANA	150.83	150.83	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0375	SULLIVAN, PATRICK	96.34	96.34	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97R0376	AMAZON.COM	334.41	334.41	0110501805 4310	Woodworking-MS / Instructional Supplies
T97R0377	MCDONALD, MARESSA	31.44	31.44	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97R0378	DAVISSON, MARISSA	45.85	45.85	0138839005 5200	CGS K12SWP R5 / TRAVEL & CONFERENCES
T97X0016	AMERICAN EXPRESS	3,000.00	3,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0017	AMERICAN EXPRESS	3,000.00	3,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0018	CASCADE TRAINING CENTER	4,550.00	4,550.00	0118600105 4310	CPR CERTIFICATION-HS / Instructional Supplies
T97X0019	STAPLES	3,000.00	3,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0020	CHRISTY WHITE INC.	9,628.00	9,628.00	0110810915 5810	Board-Audit Activities / Professional Services
T97X0021	BERKMAN, NICOLE	300.00	300.00	0110360022 5900	Director, Student Supp Svc / COMMUNICATIONS
T97X0022	DEAN, JILLIAN	300.00	300.00	0110113515 5900	Instructor Coach / COMMUNICATIONS
T97X0023	THOMAS, KIMBERLEY	300.00	300.00	0110113215 5900	Director-Instruction / COMMUNICATIONS
T97X0024	VELLANOWETH, DOMINIC	300.00	300.00	0110110815 5900	Instructional Manager / COMMUNICATIONS
T97X0025	CAPISTRANO UNIFIED SCHOOL DIST	8,500.00	6,000.00	0138700A22 5870	CTEIG-Admin 22 / Outside Printing
			1,000.00	0138710022 5870	CTEIG-Instruction 22 / Outside Printing
			700.00	0138839005 5870	CGS K12SWP R5 / Outside Printing
			800.00	01901901 5870	Adult Program-General CAEP / Outside Printing
T97X0026	AMERICAN EXPRESS	3,000.00	3,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0027	WESTCOAST PRODUCTS & DESIGN LL	2,000.00	2,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0028	REV ROBOTICS LLC	2,000.00	2,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
T97X0029	MCMaster CARR	2,000.00	2,000.00	0138710022 4310	CTEIG-Instruction 22 / Instructional Supplies
Fund 01 Total:		211,117.68	211,117.68		
Total Account Amount:			211,117.68		

User ID: MFINSK

Report ID: PO010_Fund <v. 030305>

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Current Date: 12/05/2023

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COLLEGE & CAREER ADV
Consolidated Check Register
 from 9/7/2023 to 12/4/2023

CONSENT CALENDAR

Agenda Item 3
December 13, 2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016334	V9702162	ACCESSORIE AIR COMPRESSOR SYST	207136	OH	09/13/2023		MW	IS	821.77
97 00016335	V9700005	ACCREDITING COMMISSION FOR SCH	1318914	OH	09/13/2023		MW	IS	1,190.00
97 00016336	V9702120	BSG GRAPHICS	23 1985	OH	09/13/2023		MW	IS	470.54
97 00016337	V9700170	CAROCP	CAROCP SEP 2023	OH	09/13/2023		MW	IS	150.00
97 00016338	V9702004	CCCAOE	3336512	OH	09/13/2023		MW	IS	945.00
97 00016339	V9702154	DAVISSON, MARISSA	REIM 090723B	OH	09/13/2023		MW	IS	119.25
97 00016340	V9701887	GEHA, KATHRYN	REIM 082923	OH	09/13/2023		MW	IS	79.90
97 00016341	V9702145	KIRTZ, COLLEEN	REIM 083023	OH	09/13/2023		MW	IS	49.46
97 00016342	V9701738	MCKESSON MEDICAL SURGICAL	21062150	OH	09/13/2023		MW	IS	4,853.78
97 00016343	V9701553	PATTERSON DENTAL SUPPLY INC.	3026404816	OH	09/13/2023		MW	IS	338.00
97 00016344	V9701162	PAXTON/PATTERSON LLC	417611	OH	09/13/2023		MW	IS	43,979.30
97 00016345	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 083023	OH	09/13/2023		MW	IS	36.68
97 00016346	V9702031	SUN PAC CONTAINERS INC.	3726774	OH	09/13/2023		MW	IS	7,271.61
97 00016347	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	09/15/2023		VM	VD	0.00
97 00016348	V9701672	AMERICAN EXPRESS	92165 AUG2023	OH	09/15/2023		MW	IS	15,607.16
97 00016349	V9700060	EMPLOYMENT DEVELOPMENT DEPT	9425305 LEC23	OH	09/15/2023		MW	IS	189.45
97 00016350	V9702157	PASCO SCIENTIFIC	23IN011949	OH	09/15/2023		MW	IS	3,694.76
97 00016351	V9701957	S/P2	S2305148260	OH	09/15/2023		MW	IS	624.00
97 00016352	V9700119	SPARKLETTS	21920686090123	OH	09/15/2023		MW	IS	16.96
97 00016353	V9702099	UNIVERSITY LAB PARTNERS	ULP 6 2023 1487	OH	09/15/2023		MW	IS	24,000.00
97 00016354	V9702163	CEM COMPUTERIZED ENGRAVING MAI	14916	OH	09/19/2023		MW	IS	272.60
97 00016355	V9702105	CHOW, KAREN	RP PR07A	OH	09/19/2023		MW	IS	2,138.47
97 00016356	V9701684	CSEBA	EAP SEP23	OH	09/19/2023		MW	IS	3,818.64
97 00016357	V9700964	FOSTER, DAVID	RPCK 97016058	OH	09/19/2023		MW	IS	94.00
97 00016358	V9701094	LIGHT, KIMBERLY	RP CK 97016011	OH	09/19/2023		MW	IS	33.94
97 00016359	V9701846	METLIFE SMALL MARKET	LIFE SEP23	OH	09/19/2023		MW	IS	301.10
97 00016360	V9702147	BUI, NEIL	REIM 091223A	OH	09/22/2023		MW	IS	900.00
97 00016361	V9701855	FOUNTAIN VALLEY HIGH SCHOOL	001	OH	09/22/2023		MW	IS	300.00
97 00016362	V9700948	HENRY SCHEIN INC.	55094806	OH	09/22/2023		MW	IS	9,015.36
97 00016363	V9701738	MCKESSON MEDICAL SURGICAL	21112769	OH	09/22/2023		MW	IS	354.66
97 00016364	V9702034	PEREZ, MARIA DEL CARMEN	REIM 091123	OH	09/22/2023		MW	IS	74.00
97 00016365	V9701971	SELFF, SEAN	REIM 091723	OH	09/22/2023		MW	IS	125.96
97 00016366	V9702112	SKILLS USA CALIFORNIA	7170	OH	09/22/2023		MW	IS	75.00
97 00016367	V9702158	YIM, SUMMER	MILEAGE 091523	OH	09/22/2023		MW	IS	16.38

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COLLEGE & CAREER ADV
Consolidated Check Register
from 9/7/2023 to 12/4/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016368	V9702086	RANAR SCREEN PRINTING EQUIPMEN	300391	OH	09/25/2023		MW	IS	5,146.97
97 00016369	V9702084	REEL LUMBER SERVICE	71872	OH	09/26/2023		MW	IS	3,427.32
97 00016370	V9702057	VEX ROBOTICS INC	677655	OH	09/26/2023		MW	IS	6,029.70
97 00016371	V9701854	VIRTUAL ENTERPRISES INTERNATIO	VEI 001643	OH	09/26/2023		MW	IS	3,500.00
97 00016372	V9701980	BELANTO, JOSEPH	REIM JB 82223	OH	09/29/2023		MW	IS	283.96
97 00016373	V9702074	CHRISTY WHITE INC.	19961	OH	09/29/2023		MW	IS	4,226.85
97 00016374	V9701950	LAW OFFICES OF MARGARET A. CH	10295	OH	09/29/2023		MW	IS	4,495.25
97 00016375	V9701553	PATTERSON DENTAL SUPPLY INC.	4225457510	OH	09/29/2023		MW	IS	237.87
97 00016376	V9700102	SAN JUAN CAPISTRANO	4161	OH	09/29/2023		MW	IS	125.00
97 00016377	V9702103	BRIZENO, STEPHANIE	MILEAGE 093023	OH	10/04/2023		MW	IS	71.00
97 00016378	V9799999	CDTFA	300391	OH	10/04/2023		MW	IS	449.95
97 00016379	V9700948	HENRY SCHEIN INC.	53410750	OH	10/04/2023		MW	IS	71.35
97 00016380	V9702166	MCDONALD, MARESSA	MILEAGE 093023	OH	10/04/2023		MW	IS	7.86
97 00016381	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 093023	OH	10/04/2023		MW	IS	148.69
97 00016382	V9702164	CASCADE TRAINING CENTER	T80098	OH	10/06/2023		MW	IS	650.00
97 00016383	V9701102	NORTHERN ORANGE COUNTY WORKERS	290698	OH	10/06/2023		MW	IS	17,231.28
97 00016384	V9701253	SOUTHWEST SCHOOL & OFFICE SUPP	6000196425	OH	10/06/2023		MW	IS	252.78
97 00016385	V9701931	MISSION EQUIPMENT AND LIFTS IN	499899	OH	10/09/2023		MW	IS	250.00
97 00016386	V9701863	BERKMAN, NICOLE	CELL JULY SEP 23	OH	10/11/2023		MW	IS	75.00
97 00016387	V9702137	CARVER, BRIAN	MILEAGE 101023	OH	10/11/2023		MW	IS	118.56
97 00016388	V9701684	CSEBA	EAP OCT23	OH	10/11/2023		MW	IS	3,818.64
97 00016389	V9701799	DEAN, JILLIAN	MILEAGE 100223	OH	10/11/2023		MW	IS	260.37
97 00016390	V9702095	MCCLLENAGHAN, AUTUMN	REIM 092723	OH	10/11/2023		MW	IS	66.93
97 00016391	V9700077	MCGRAW HILL EDUCATION HOLDINGS	129986297001	OH	10/11/2023		MW	IS	975.00
97 00016392	V9701738	MCKESSON MEDICAL SURGICAL	21142792	OH	10/11/2023		MW	IS	4,043.56
97 00016393	V9701846	METLIFE SMALL MARKET	LIFE OCT23	OH	10/11/2023		MW	IS	301.10
97 00016394	V9701065	ORANGE COUNTY BUSINESS COUNCIL	0011935 IN	OH	10/11/2023		MW	IS	5,000.00
97 00016395	V9701852	THOMAS, KIMBERLEY	CELL JULY SEP 23	OH	10/11/2023		MW	IS	75.00
97 00016396	V9701669	VELLANOWETH, DOMINIC	CELL JULY SEP 23	OH	10/11/2023		MW	IS	75.00
97 00016397	VOID	CONTI Void - Continued Stub	CONTINUE	OH	10/12/2023		VM	VD	0.00
97 00016398	V9701672	AMERICAN EXPRESS	92165 SEP2023	OH	10/12/2023		MW	IS	33,831.54
97 00016399	V9700882	ELSEVIER INC	29943DG3	OH	10/16/2023		MW	IS	1,998.59
97 00016400	V9701887	GEHA, KATHRYN	REIM KG 91223	OH	10/16/2023		MW	IS	189.08
97 00016401	V9702156	HARINGA COMPRESSOR INC.	30502	OH	10/16/2023		MW	IS	1,528.00

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COLLEGE & CAREER ADV
Consolidated Check Register
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Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016402	V9702095	MCCLLENAGHAN, AUTUMN	MILEAGE 83123	OH	10/16/2023		MW	IS	73.03
97 00016403	V9701553	PATTERSON DENTAL SUPPLY INC.	4225461828	OH	10/16/2023		MW	IS	237.87
97 00016404	V9700119	SPARKLETT	2190686 100123	OH	10/16/2023		MW	IS	12.97
97 00016405	V9702158	YIM, SUMMER	REIM SY 91523	OH	10/16/2023		MW	IS	138.86
97 00016406	V9700170	CAROC	CAROC OCT 2023	OH	10/19/2023		MW	IS	775.00
97 00016407	V9702113	KEYCODE MEDIA	109412	OH	10/19/2023		MW	IS	4,059.00
97 00016408	V9702154	DAVISSON, MARISSA	REIM MD 100323	OH	10/20/2023		MW	IS	9.70
97 00016409	V9701050	MEDCO SUPPLY COMPANY	IN95222486	OH	10/20/2023		MW	IS	327.83
97 00016410	V9701639	ULTRADENT PRODUCTS INC.	19512343	OH	10/20/2023		MW	IS	228.13
97 00016411	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68TI0118	OH	10/25/2023		MW	IS	21,724.00
97 00016412	V9702154	DAVISSON, MARISSA	REIM 101923	OH	10/25/2023		MW	IS	43.47
97 00016413	V9702008	INSKEEP, MELANIE	MILEAGE 102323	OH	10/25/2023		MW	IS	32.75
97 00016414	V9701936	JUNG, RICK	MILEAGE 102123	OH	10/25/2023		MW	IS	448.02
97 00016415	V9701950	LAW OFFICES OF MARGARET A. CH	10321	OH	10/25/2023		MW	IS	237.50
97 00016416	V9701927	FIRST	FRC 5199	OH	10/26/2023		MW	IS	6,000.00
97 00016417	V9701589	ATLAS SCREEN SUPPLY COMPANY	INV427282	OH	10/30/2023		MW	IS	935.87
97 00016418	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68TI0137	OH	10/31/2023		MW	IS	4,160.74
97 00016419	V9700134	Orange County Dept of Educatio	94TI1474	OH	10/31/2023		MW	IS	29,700.00
97 00016420	V9702110	BELL, LYNNE	MILEAGE 103023	OH	11/09/2023		MW	IS	218.13
97 00016421	V9702103	BRIZENO, STEPHANIE	MILEAGE 102823	OH	11/09/2023		MW	IS	35.76
97 00016422	V9702015	CALIFORNIA DOWEL & TURNING INC	221436	OH	11/09/2023		MW	IS	1,513.02
97 00016423	V9700002	CAPISTRANO UNIFIED SCHOOL DIST	68TI0199	OH	11/09/2023		MW	IS	35,750.00
97 00016424	V9702167	CARVER, BRIAN	REIM 092823	OH	11/09/2023		MW	IS	40.00
97 00016425	V9701684	CSEBA	EAP NOV23	OH	11/09/2023		MW	IS	3,818.64
97 00016426	V9701616	CULVER-NEWLIN/McMAHAN BUSINESS	40033	OH	11/09/2023		MW	IS	22,854.58
97 00016427	V9702154	DAVISSON, MARISSA	REIM 091123	OH	11/09/2023		MW	IS	87.55
97 00016428	V9702123	FRANKLIN, MICHAEL	REIM 101723	OH	11/09/2023		MW	IS	34.34
97 00016429	V9702095	MCCLLENAGHAN, AUTUMN	REIM 100123	OH	11/09/2023		MW	IS	79.42
97 00016430	V9702166	MCDONALD, MARESSA	MILEAGE 103123	OH	11/09/2023		MW	IS	59.61
97 00016431	V9701738	MCKESSON MEDICAL SURGICAL	21299153	OH	11/09/2023		MW	IS	1,804.39
97 00016432	V9701846	METLIFE SMALL MARKET	LIFE NOV23	OH	11/09/2023		MW	IS	301.10
97 00016433	V9700134	Orange County Dept of Educatio	94TI1440	OH	11/09/2023		MW	IS	11,500.00
97 00016434	V9702034	PEREZ, MARIA DEL CARMEN	MILEAGE 110223	OH	11/09/2023		MW	IS	46.51
97 00016435	V9701736	THE PATON GROUP	230227	OH	11/09/2023		MW	IS	262.83

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COLLEGE & CAREER ADV
Consolidated Check Register
from 9/7/2023 to 12/4/2023

Check	Payee ID	Payee Name	Reference	Subs	Check Date	Cancel Date	Type	Status	Check Amount
97 00016436	V9701927	FIRST	FRC 9271	OH	11/15/2023		MW	IS	6,000.00
97 00016437	VOID.CONTI	Void - Continued Stub	CONTINUE	OH	11/16/2023		VM	VD	0.00
97 00016438	V9701672	AMERICAN EXPRESS	92165 OCT2023	OH	11/16/2023		MW	IS	32,438.76
97 00016439	V9702110	BELL, LYNNE	REIM 102723	OH	11/17/2023		MW	IS	167.66
97 00016440	V9702167	CARVER, BRIAN	MILEAGE 111323	OH	11/17/2023		MW	IS	250.21
97 00016441	V9702154	DAVISSON, MARISSA	MILEAGE 110823	OH	11/17/2023		MW	IS	30.13
97 00016442	V9701799	DEAN, JILLIAN	MILEAGE 11423	OH	11/17/2023		MW	IS	334.71
97 00016443	V9702125	HOLGUIN, LUPE	REIM 11323	OH	11/17/2023		MW	IS	68.45
97 00016444	V9701959	OBRIEN, SHAWN	REIM 102523	OH	11/17/2023		MW	IS	530.41
97 00016445	V9701669	VELLANOWETH, DOMINIC	REIM 102823	OH	11/17/2023		MW	IS	16.77
97 00016446	V9700837	NATIONAL RESTAURANT ASSOCIATIO	16N8373812	OH	11/21/2023		MW	IS	4,393.50
97 00016447	V9701877	ANDRE, JAQUES	RPLC CK16164	OH	11/30/2023		MW	IS	545.00
97 00016448	V9701890	BULLOCKUS, JUDY	REIM 110123	OH	11/30/2023		MW	IS	88.64
97 00016449	V9701799	DEAN, JILLIAN	REIM 110823B	OH	11/30/2023		MW	IS	125.32
97 00016450	V9701738	MCKESSON MEDICAL SURGICAL	21335527	OH	11/30/2023		MW	IS	634.64
97 00016451	V9702164	CASCADE TRAINING CENTER	T881304	OH	12/01/2023		MW	IS	1,950.00
97 00016452	V9702011	LAGUNA BEACH CHAMBER OF COMMER	61475489830	OH	12/01/2023		MW	IS	150.00
97 00016453	V9701553	PATTERSON DENTAL SUPPLY INC.	4225466240	OH	12/01/2023		MW	IS	248.26
97 00016454	V9701780	ULINE	170626824	OH	12/01/2023		MW	IS	704.16

Issued: 417,147.17
97 Bank Total: 417,147.17

Grand Total: 417,147.17

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Current Date: 12/05/2023
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PERSONNEL ASSIGNMENT ORDER

CLASSIFIED PERSONNEL RESIGNATION/SEPARATION

NAME	TITLE	EFFECTIVE DATE	LOCATION
Stephanie Brizeno	Career Guidance Specialist	11/07/2023	SCHS



November 3, 2023

Starbucks Coffee Company
620 Avenida Pico
San Clemente, CA 92673
Attn: Stephen Henry

Dear Stephen,

College and Career Advantage (CCA) provides high-quality, engaging and relevant career technical education courses which prepare students to succeed in their post-secondary educational goals and their career aspirations. Each November CCA holds its annual professional development day bringing instructional staff together for a day of professional development.

On behalf of College and Career Advantage, the Governing Board and staff, I want to thank you for the generous donation of coffee and condiments for CCA's professional development day held on November 1, 2023.

Contributors, such as Starbucks, help instructors teach today's students to become tomorrow's workforce.

Sincerely,

Dr. Paul Weir
Executive Director

**Memorandum of Understanding
Between
College and Career Advantage and
Laguna Beach Unified School District
2023-2024 School Year**

Laguna Beach Unified School District (LBUSD) has a long-term partnership with College and Career Advantage (CCA) to provide a wide variety of Career and Technical Education (CTE) courses that are available to students at various locations within the Laguna Beach and Capistrano School Districts.

CCA and LBUSD enter into this agreement in which CCA will employ two LBUSD teachers as well as provide additional CTE courses taught by CCA teachers for the 2023-2024 school year.

CCA will employ Scott Wittkop, a LBUSD teacher, on a 60% contract basis for the 2023-2024 school year to provide courses in the Design, Visual, and Media Arts CTE pathways. CCA agrees to pay LBUSD for the salary cost of Mr. Wittkop's 60% contract and statutory payroll benefits costs. CCA payment will not include health and welfare costs.

CCA will employ Estee Fratzke, a LBUSD teacher, on a 40% contract basis for the 2023-2024 school year to provide courses in the Performing Arts CTE pathway. CCA agrees to pay LBUSD for the salary cost of Mrs. Fratzke's 40% contract and statutory payroll benefits costs. CCA payment will not include health and welfare costs.

CCA will employ staff for the Patient Care Pathway and Emergency Response Pathway classes at LBHS for the 2023-2024 school year, including salary, supplies, and equipment.

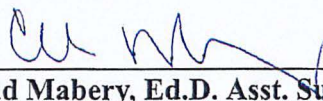
At the end of the 2023-24 school year, LBUSD will invoice CCA for approximately \$194,000 to cover the agreed upon salary costs of the two LBUSD employed CTE teachers, Scott Wittkop and Estee Fratzke.

As part of the program, staff, and services provided through this MOU, the total cost LBUSD will pay to CCA for the 2023-24 school year will not exceed \$70,000 due to the one-time grant funding.

LBUSD Board Approval Date: October 26, 2023

CCA Board Approval Date: _____

Dr. Paul Weir, Executive Director
College and Career Advantage



Chad Mabery, Ed.D. Asst. Superintendent
Laguna Beach Unified School District

College and Career Advantage Recognized with Distinguished California Education Honor

College and Career Advantage receives Golden Bell Award from California School Boards Association celebrating outstanding education programs and governance practices

SACRAMENTO, Calif., 11/30/2023 –The College and Career Advantage was selected as one of 60 recipients of California’s leading educational honor, the Golden Bell Award. The Golden Bell Awards, celebrating their 44th year, are presented by the California School Boards Association to promote excellence in public education and school board governance by recognizing outstanding programs and governance practices. The awards reflect the depth and breadth of education programs and governance decisions supporting these programs that are necessary to address students’ changing needs.

College and Career Advantage received its award at a well-attended reception and ceremony on Nov. 30, 2023, at the Hilton San Francisco Union Square. The awards ceremony was part of CSBA’s Annual Education Conference and Trade Show held from Nov. 30-Dec. 2 in San Francisco. The conference is the premier continuing education event for California school board members and the largest education leadership conference in the state.

For over 50 years, Capistrano Unified School District and [College and Career Advantage](#) (CCA) have partnered to offer students a comprehensive Career Technical Education (CTE) program. The program has grown to include students from kindergarten through the adult education program, creating the ability for CTE experiences at all points of the educational journey in CUSD. CCA strives to provide high-quality, relevant, and engaging career technical education that prepares students for success in both their career and college pursuits. The mission of CUSD is straightforward, ***To prepare our students to meet the challenges of a rapidly changing world.*** A career-ready person effectively navigates pathways that connect education and employment to achieve a fulfilling, financially-secure and successful career.

Upon successful pathway completion, CCA students will be:

- Competent and prepared for college and 21st century careers
- Critical thinkers with strong communications skills
- Able to apply practical skills to real-world challenges and opportunities

“Our CTE program is one of the most robust programs in the region. Students at all levels have the opportunity to learn skills that will be relevant for a lifetime. Our students annually achieve success at the highest

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level as demonstrated by highly successful participation in regional, state and national competitions. We have a very stable and committed CTE staff that have deep industry knowledge which is the foundation of our high quality CTE program.”

–Paul Weir, Executive Director, College, and Career Readiness

A judging panel composed of experts from school districts and county offices of education across the state reviewed written entries and made initial recommendations. On-site validators then reviewed the recommendations and assessed the programs in action. This year’s Golden Bell winners demonstrated that they are addressing student needs through areas such as equity and access, school climate and safety, technology, and wellness.

“As we wrestle with the aftermath of the pandemic and address longstanding issues related to student success, it’s important to highlight school districts and county offices of education that are demonstrate promising practices for closing opportunity and achievement gaps and supporting student wellness,” said CSBA CEO & Executive Director Vernon M. Billy. “This year’s Golden Bell winners have developed remarkable programs that can serve as an example for schools across the state as they work to accelerate learning recovery and foster healthy school environments for all California students.

To learn more about the Golden Bell Awards and all the winners, visit <http://awards.csba.org/golden-bell/>

CSBA is a nonprofit education association representing the elected officials who govern public school districts and county offices of education. With a membership of nearly 1,000 educational agencies statewide, CSBA brings together school governing boards and district and county office administrators to advocate for effective policies that advance the education and well-being of the state’s more than 6 million school-age children. Learn more at www.csba.org.

COLLEGE AND CAREER ADVANTAGE

M e m o r a n d u m

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: 2022-2023 ANNUAL AUDIT REPORT – UNDER SEPARATE COVER

BACKGROUND INFORMATION

Each year College and Career Advantage participates in an independent audit of general purpose financial statements. It is the responsibility of the audit firm to express an opinion on those statements and the results of the CCA's general operations.

CURRENT SITUATION

Christy White, Inc. conducted a remote audit for College and Career Advantage beginning with the preliminary audit on March 23, 2023. Melanie Inskeep, Accountant, and I have reviewed the Audit Report and there are no recommended changes. The Audit Report will be submitted to Orange County Department of Education by December 15, 2023.

Valerie McMasters-Shaw from the audit firm will remotely present and review the audit report and address any questions from the Board.

RECOMMENDATION

It is requested that the Board, by formal action, acknowledge receipt of the Audit Report for the year ending June 30, 2023.

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: SINGLE BUDGET ADOPTION

BACKGROUND INFORMATION

College and Career Advantage has participated in the single budget adoption process for the past several years. Under AB 1000, the District must adopt its final budget by June 30.

CURRENT SITUATION

The District must notify the Orange County Department of Education of intent to continue with the single budget adoption.

RECOMMENDATION

It is respectfully requested that the Board authorize the Executive Director to proceed with the single budget adoption for fiscal year 2024-25.

ACTION/VOTE

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COLLEGE AND CAREER ADVANTAGE

M e m o r a n d u m

TO: CCA Governing Board
FROM: Melanie Inskeep, Accountant
DATE: December 13, 2023
SUBJECT: First Interim Report

BACKGROUND INFORMATION

Education Code 1240(j)(l) requires that districts provide the County Superintendents of Schools with an interim report on the organization's fiscal condition through the periods ending October 31 and January 31.

CURRENT SITUATION

Staff has prepared the First Interim Report as of October 31, 2023.

Updated Current Budget for 2023/24, total revenue projection is \$6,825,097. Total projected expenditures of \$7,511,287. Utilizing \$686,190 of the \$3,013,710 beginning fund balance, which includes 2022/23 Carry-Over and Reserves, resulting in an ending fund balance of \$2,327,519.

The following assumptions were made in preparation of the College and Career Advantage's (CCA) current budget and the First Interim Report for the 2023/24 fiscal year.

GENERAL FUND REVENUES

All Other State Revenues: \$5,293,318

Career Technical Education Incentive Grant (CTEIG): \$3,834,645
2022/23 Carry-Over/Passthrough \$638,503
2023/24 Projection \$3,196,142

K12 Strong Workforce Program (K12 SWP): \$1,087,999
2021/22 Carry-Over/Passthrough \$195,000
2022/23 Carry-Over/Passthrough \$732,438
2023/24 Pathway Coordinator \$130,000
2023/24 OC Regional Consortium \$30,561

STRS on Behalf projection: \$370,674

ACTION/VOTE

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All Other Local Revenues: \$1,531,778

Interest: \$100,000

California Adult Education Program (CAEP): \$649,509

2023/24 Grant: \$505,425

2023/24 ELL Grant: \$144,084

Apportionment/Passthrough from JPA Partner Districts: \$621,830

Reduced 2023/24 then returning to pre-COVID allocation in 2024/25.

K16 Grants: \$160,439

2023/24 \$43,000 (3 Years 2023/24 through 2025/26)

2022/23 Carryover of CUSD Passthrough: \$37,439

2023/24 CUSD Passthrough: \$80,000 (4 Years 2022/23 through 2025/26)

In summary, total revenue projected at First Interim for 2023/24 is \$6,825,097, an increase of \$93,239 from Budget Adoption.

GENERAL FUND EXPENDITURES

Certificated and Classified Salaries

Certificated salaries are projected to be \$2,546,818, an increase of \$3,869 to match estimated salaries from Budget Adoption projections.

Classified salaries are projected at \$991,500, a decrease of \$35,052 from Adopted Budget. This reflects reducing skills assistants for 2023/24 school year and not replacing a Career Guidance Specialist.

Employee Benefits

Employee Benefits are projected to be \$1,672,829, an increase of \$27,796 from the Adopted Budget. This reflects changes to benefits based on percentage of salary. Health and Welfare benefits rates will be adjusted again in January, for the new rates.

Textbooks, Supplies and Non-capitalized Equipment

Expenditures for textbooks, materials and supplies and equipment are projected at \$426,518, a decrease of \$12,188.58 from the Adopted Budget to reflect current expenditure projections.

Services and Other Operating Expenditures

Expenditures for services and operating expenditures are projected at \$575,073, an decrease of \$101,300.26 from the Adopted Budget to reflect current expenditure projections.

Capital Outlay

Capital Outlay projections of \$107,609, increased \$57,609 based on residual expenditures from COVID Supplemental Funding.

Other Outgo

Passthroughs to JPA Districts, \$1,190,939, increase of \$391,903 from the Adopted Budget.

2021/22 K12 SWP (Round 4) Passthrough – CUSD/LBUSD: \$195,000

2022/23 K12 SWP (Round 5) Passthrough – CUSD/LBUSD: \$117,000

2022/23 CTEIG Passthrough – CUSD/LBUSD: \$878,939

In summary, total expenditures at First Interim for 2023/24 are projected to be \$7,511,287, an increase of \$332,636 from the Adopted Budget, to reflect projected expenses and include carryover passthrough amounts.

ENDING FUND BALANCE

The following reflects the components of the CCA's July 1, 2023, beginning fund balance of \$3,013,709:

\$	10,000	Revolving Cash Fund
\$	11,925	Restricted (Handicap Pupils)
\$	304,111	Reserve for Economic Uncertainties
\$	2,687,673	Reserve of COVID Supplemental from 2021/22

This is above the 5% State reserve requirement.

At fiscal year ending 6/30/2024, the ending fund balance for CCA is projected to be at \$2,327,519.

SUBSEQUENT MULTIYEAR PROJECTIONS (2024/25 AND 2025/26)

Revenue

Staff anticipates projections for 2024/25 and 2025/26 revenue to remain at 2023/24 levels for K12 SWP Pathway Coordinator (\$130,000), CTEIG (\$3,196,142), CAEP (\$505,425) and interest (\$100,000). Staff also anticipates Apportionment/Passthrough from the JPA Districts for 2024/25 and 2025/26 returning to \$1,608,200. STRS on Behalf is projected at \$383,647 for 2024/25 and \$397,075 for 2025/26. K16 Funding of \$123,000 for 2024/25 and 2025/26. Staff is including K12 Strong Workforce Program Grant funds for 2024/25 \$735,000 and 2025/26 \$840,645 a conservative estimate based on prior year grants. At the time of First Interim, for 2024/25 revenue is projected at \$6,781,414 and for 2025/26 projected revenue is \$6,900,487.

Expenditures

Expenditures projected to match revenues at \$6,781,414 for 2024/25 are \$6,900,487 for 2025/26. Expenditures may be adjusted when more information becomes available.

In summary, at First Interim of 2023/24 ending fund balance projection for 2024/25 and 2025/26 is \$2,327,519.

PROJECTION OF FINANCIAL CONDITION

The Executive Director will prepare a budget projection for the subsequent fiscal year on or before March 1st to submit to each JPA District Superintendent for approval as outlined in the Joint Powers Agreement.

Staff projects that the CCA will be in a positive financial position for the 2023/24 fiscal year. Similarly, for the subsequent two fiscal years, 2024/25 and 2025/26, at the time of First Interim, a positive financial position is projected.

The First Interim Report is based on the most updated and reliable fiscal information available to staff.

RECOMMENDATION

It is respectfully requested that the Governing Board approve a Positive Certification of the updated fiscal plan as presented. The First Interim Report will become the CCA's revised operating budget for fiscal year 2023/24.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129, 41023, and 42130)

Signed: _____ Date: _____
JPA Administrator or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the JPA. (Pursuant to EC sections 41023 and 42131)

Meeting Date: December 13, 2023 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

- ☒ POSITIVE CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ QUALIFIED CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ NEGATIVE CERTIFICATION
As President of the Governing Board of this JPA, I certify that based upon current projections this JPA will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Dr. Paul Weir Telephone: 949-234-9476
Title: Executive Director E-mail: ppweir@capousd.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	This criterion is not checked for JPAs.	n/a	
CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	This criterion is not checked for JPAs.	n/a	
3	ADA to Enrollment	This criterion is not checked for JPAs.	n/a	
4	Local Control Funding Formula (LCFF) Revenue	This criterion is not checked for JPAs.	n/a	
5	Salaries and Benefits	Projected ratio of total salaries and benefits to total general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	This criterion is not checked for JPAs.	n/a	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.		X
SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	

S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have transfers to or from the general fund to cover operating deficits changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the JPA have long-term (multiyear) commitments or debt agreements?	X	
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2022-23) annual payment?	n/a	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	n/a	
S7a	Postemployment Benefits Other than Pensions	Does the JPA provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the JPA operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	n/a	
		• Classified? (Section S8B, Line 1b)	n/a	
		• Management/supervisor/confidential? (Section S8C, Line 1b)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	n/a	
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	n/a	
A4	New Charter Schools Impacting JPA's Enrollment	Are any new charter schools operating in JPA boundaries that are impacting the JPA's enrollment, either in the prior or current fiscal years?	n/a	
A5	Salary Increases Exceed COLA	Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the JPA's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the JPA have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of JPA Director or Financial Official	Have there been personnel changes in the JPA director or financial official positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	5,381,798.99	5,381,798.99	1,695,941.39	5,293,318.22	(88,480.77)	-1.6%
4) Other Local Revenue		8600-8799	1,350,059.00	1,350,059.00	831,715.54	1,531,778.75	181,719.75	13.5%
5) TOTAL, REVENUES			6,731,857.99	6,731,857.99	2,527,656.93	6,825,096.97		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	2,542,948.74	2,542,948.74	622,366.33	2,546,818.00	(3,869.26)	-0.2%
2) Classified Salaries		2000-2999	1,026,553.01	1,026,553.01	246,304.95	991,500.58	35,052.43	3.4%
3) Employee Benefits		3000-3999	1,645,032.69	1,645,032.69	350,044.37	1,672,829.15	(27,796.46)	-1.7%
4) Books and Supplies		4000-4999	438,707.40	438,707.40	204,570.56	426,518.66	12,188.74	2.8%
5) Services and Other Operating Expenditures		5000-5999	676,595.37	676,595.37	266,370.84	575,073.11	101,522.26	15.0%
6) Capital Outlay		6000-6999	50,000.00	50,000.00	107,609.02	107,609.02	(57,609.02)	-115.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	799,035.50	799,035.50	0.00	1,190,939.05	(391,903.55)	-49.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			7,178,872.71	7,178,872.71	1,797,266.07	7,511,287.57		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(447,014.72)	(447,014.72)	730,390.86	(686,190.60)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)								
			(447,014.72)	(447,014.72)	730,390.86	(686,190.60)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,970,590.91	2,970,590.91		3,013,709.98	43,119.07	1.5%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,970,590.91	2,970,590.91		3,013,709.98		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,970,590.91	2,970,590.91		3,013,709.98		
2) Ending Balance, June 30 (E + F1e)			2,523,576.19	2,523,576.19		2,327,519.38		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	10,000.00	10,000.00		10,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	2,347,269.81	2,347,269.81		2,013,408.87		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	166,306.38	166,306.38		304,110.51		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	799,035.50	799,035.50	391,903.55	1,190,939.05	391,903.55	49.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	3,469,795.41	3,469,795.41	558,599.05	2,955,705.55	(514,089.86)	-14.8%
Drug/Alcohol/Tobacco Funds	6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,112,968.08	1,112,968.08	745,438.79	1,146,673.62	33,705.54	3.0%
TOTAL, OTHER STATE REVENUE			5,381,798.99	5,381,798.99	1,695,941.39	5,293,318.22	(88,480.77)	-1.6%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	100,000.00	100,000.00	38,005.80	100,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	49,634.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
In-District Premiums/Contributions		8674	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
All Other Local Revenue		8699	548,029.00	548,029.00	84,805.99	692,509.00	144,480.00	26.4%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	702,030.00	702,030.00	659,269.75	739,269.75	37,239.75	5.3%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,350,059.00	1,350,059.00	831,715.54	1,531,778.75	181,719.75	13.5%
TOTAL, REVENUES			6,731,857.99	6,731,857.99	2,527,656.93	6,825,096.97		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,129,049.00	2,129,049.00	483,101.01	2,129,049.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	413,899.74	413,899.74	139,265.32	417,769.00	(3,869.26)	-0.9%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,542,948.74	2,542,948.74	622,366.33	2,546,818.00	(3,869.26)	-0.2%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	20,000.00	20,000.00	6,533.10	6,533.10	13,466.90	67.3%
Classified Support Salaries		2200	538,992.51	538,992.51	103,113.96	440,066.98	98,925.53	18.4%
Classified Supervisors' and Administrators' Salaries		2300	153,445.00	153,445.00	38,361.24	153,445.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	314,115.50	314,115.50	98,296.65	391,455.50	(77,340.00)	-24.6%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			1,026,553.01	1,026,553.01	246,304.95	991,500.58	35,052.43	3.4%
EMPLOYEE BENEFITS								
STRS		3101-3102	803,504.25	803,504.25	39,154.38	818,891.49	(15,387.24)	-1.9%
PERS		3201-3202	268,164.14	268,164.14	59,081.30	256,719.14	11,445.00	4.3%
OASDI/Medicare/Alternative		3301-3302	52,997.78	52,997.78	13,067.30	50,447.06	2,550.72	4.8%
Health and Welfare Benefits		3401-3402	439,115.84	439,115.84	207,981.30	465,070.83	(25,954.99)	-5.9%
Unemployment Insurance		3501-3502	17,840.32	17,840.32	155.77	17,943.52	(103.20)	-0.6%
Workers' Compensation		3601-3602	59,967.63	59,967.63	29,492.17	60,314.38	(346.75)	-0.6%
OPEB, Allocated		3701-3702	3,442.73	3,442.73	1,112.15	3,442.73	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,645,032.69	1,645,032.69	350,044.37	1,672,829.15	(27,796.46)	-1.7%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	1,998.59	2,600.00	(2,600.00)	New

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	395,547.55	395,547.55	125,285.61	331,708.81	63,838.74	16.1%
Noncapitalized Equipment		4400	43,159.85	43,159.85	77,286.36	92,209.85	(49,050.00)	-113.6%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			438,707.40	438,707.40	204,570.56	426,518.66	12,188.74	2.8%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	29,966.58	29,966.58	25,055.70	40,851.51	(10,884.93)	-36.3%
Dues and Memberships		5300	25,000.00	25,000.00	17,155.44	25,000.00	0.00	0.0%
Insurance		5400-5450	68,120.00	68,120.00	68,871.00	68,871.00	(751.00)	-1.1%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	707.00	707.00	(707.00)	New
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and								
Operating Expenditures		5800	553,008.79	553,008.79	154,281.70	439,143.60	113,865.19	20.6%
Communications		5900	500.00	500.00	300.00	500.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			676,595.37	676,595.37	266,370.84	575,073.11	101,522.26	15.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	50,000.00	50,000.00	107,609.02	107,609.02	(57,609.02)	-115.2%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			50,000.00	50,000.00	107,609.02	107,609.02	(57,609.02)	-115.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	799,035.50	799,035.50	0.00	1,190,939.05	(391,903.55)	-49.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			799,035.50	799,035.50	0.00	1,190,939.05	(391,903.55)	-49.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			7,178,872.71	7,178,872.71	1,797,266.07	7,511,287.57		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
6360	Pupils with Disabilities Attending ROC/P	11,925.80
7431	COVID-19 Supplemental Funding for ROCPs	2,001,483.07
Total, Restricted Balance		2,013,408.87

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2023-24 Board Approved Operating Budget
Ending Fund Balance	979Z	176,306.38
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	166,306.38
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2023-24 Board Approved Operating Budget
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 7431 COVID-19 Supplemental Funding for ROCPs		
Description	Object	2023-24 Board Approved Operating Budget
Ending Fund Balance	979Z	2,335,344.01
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	2,335,344.01
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2023-24 Projected Totals
Ending Fund Balance	979Z	314,110.51
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	10,000.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	304,110.51
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6360 Pupils with Disabilities Attending ROC/P		
Description	Object	2023-24 Projected Totals
Ending Fund Balance	979Z	11,925.80
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	11,925.80
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 7431 COVID-19 Supplemental Funding for ROCPs		
Description	Object	2023-24 Projected Totals
Ending Fund Balance	979Z	2,001,483.07
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	2,001,483.07
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH			4,997,722.38	4,292,544.03	2,051,117.66	2,570,189.63	2,098,773.86	1,706,056.99	1,727,106.15	938,425.83
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010- 8019									
Property Taxes	8020- 8079									
Miscellaneous Funds	8080- 8099									
Federal Revenue	8100- 8299									
Other State Revenue	8300- 8599		1,565,941.39		130,000.00					3,597,376.83
Other Local Revenue	8600- 8799		87,083.55	17,977.32	717,190.12	9,464.55	93,126.55	194,503.08	50,485.08	50,485.08
Interfund Transfers In	8910- 8929									
All Other Financing Sources	8930- 8979									
TOTAL RECEIPTS			1,653,024.94	17,977.32	847,190.12	9,464.55	93,126.55	194,503.08	50,485.08	3,647,861.91
C. DISBURSEMENTS										
Certificated Salaries	1000- 1999		76,893.59	64,304.91	241,175.34	239,992.49	241,939.64		483,879.28	239,726.55
Classified Salaries	2000- 2999		(3,098.07)	70,188.48	89,531.32	89,683.22	83,547.49	85,793.87	89,064.49	82,625.05
Employee Benefits	3000- 3999		56,042.23	88,838.26	92,395.80	112,768.08	123,486.71	44,516.00	223,077.58	126,458.63
Books and Supplies	4000- 4999		5,839.86	71,948.32	90,603.33	36,179.05	93,763.58	18,312.07	18,312.07	18,312.07
Services	5000- 5999		125,453.73	13,144.75	45,014.83	82,757.53	24,831.98	24,831.98	24,831.98	24,831.98
Capital Outlay	6000- 6599		0.00	100,337.41	7,271.61					
Other Outgo	7000- 7499									
Interfund Transfers Out	7600- 7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			261,131.34	408,762.13	565,992.23	561,380.37	567,569.40	173,453.92	839,165.40	491,954.28
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299		(45,459.86)	(687.76)	237,424.13	80,950.00	81,725.98			
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	(45,459.86)	(687.76)	237,424.13	80,950.00	81,725.98	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599		2,051,612.09	1,849,953.80	(449.95)	449.95				
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	2,051,612.09	1,849,953.80	(449.95)	449.95	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	(2,097,071.95)	(1,850,641.56)	237,874.08	80,500.05	81,725.98	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			(705,178.35)	(2,241,426.37)	519,071.97	(471,415.77)	(392,716.87)	21,049.16	(788,680.32)	3,155,907.63
F. ENDING CASH (A + E)			4,292,544.03	2,051,117.66	2,570,189.63	2,098,773.86	1,706,056.99	1,727,106.15	938,425.83	4,094,333.46
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		4,094,333.46	3,652,864.26	3,185,763.86	2,757,110.26				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019					0.00		0.00	0.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099							0.00	0.00
Federal Revenue	8100-8299							0.00	0.00
Other State Revenue	8300-8599							5,293,318.22	5,293,318.22
Other Local Revenue	8600-8799	50,485.08	50,485.08	50,485.08	160,008.18			1,531,778.75	1,531,778.75
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		50,485.08	50,485.08	50,485.08	160,008.18	0.00	0.00	6,825,096.97	6,825,096.97
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	239,726.55	265,357.75	226,910.95	226,910.95	0.00		2,546,818.00	2,546,818.00
Classified Salaries	2000-2999	82,625.05	82,625.05	82,625.05	82,625.05	73,664.53		991,500.58	991,500.58
Employee Benefits	3000-3999	126,458.63	126,458.63	126,458.63	425,869.97			1,672,829.15	1,672,829.15
Books and Supplies	4000-4999	18,312.07	18,312.07	18,312.07	18,312.10			426,518.66	426,518.66
Serv ices	5000-5999	24,831.98	24,831.98	24,831.98	134,878.41			575,073.11	575,073.11
Capital Outlay	6000-6599							107,609.02	107,609.02
Other Outgo	7000-7499					1,190,939.05		1,190,939.05	1,190,939.05
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		491,954.28	517,585.48	479,138.68	888,596.48	1,264,603.58	0.00	7,511,287.57	7,511,287.57
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							353,952.49	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	353,952.49	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							3,901,565.89	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	3,901,565.89	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	(3,547,613.40)	
E. NET INCREASE/DECREASE (B - C + D)		(441,469.20)	(467,100.40)	(428,653.60)	(728,588.30)	(1,264,603.58)	0.00	(4,233,804.00)	(686,190.60)
F. ENDING CASH (A + E)		3,652,864.26	3,185,763.86	2,757,110.26	2,028,521.96				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								763,918.38	

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH			2,028,521.96	3,372,537.18	3,247,181.98	2,797,216.87	2,347,251.76	1,863,242.26	1,726,603.80	4,759,354.69
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010- 8019									
Property Taxes	8020- 8079									
Miscellaneous Funds	8080- 8099									
Federal Revenue	8100- 8299									
Other State Revenue	8300- 8599			130,000.00					3,931,142.00	
Other Local Revenue	8600- 8799		1,616,533.33	92,570.83	50,452.08	50,452.08	50,452.08	50,452.08	50,452.08	50,452.08
Interfund Transfers In	8910- 8929									
All Other Financing Sources	8930- 8979									
TOTAL RECEIPTS			1,616,533.33	222,570.83	50,452.08	50,452.08	50,452.08	50,452.08	3,981,594.08	50,452.08
C. DISBURSEMENTS										
Certificated Salaries	1000- 1999		73,403.48	63,403.48	215,894.64	215,894.64	249,939.03		583,191.07	233,276.43
Classified Salaries	2000- 2999		0.00	85,407.92	85,407.92	85,407.92	85,407.92	85,407.92	85,407.92	85,407.92
Employee Benefits	3000- 3999		141,948.01	141,948.01	141,948.01	141,948.01	141,948.01	44,516.00	223,077.58	126,458.63
Books and Supplies	4000- 4999		2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Services	5000- 5999		54,666.62	54,666.62	54,666.62	54,666.62	54,666.62	54,666.62	54,666.62	54,666.62
Capital Outlay	6000- 6599									
Other Outgo	7000- 7499									
Interfund Transfers Out	7600- 7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			272,518.11	347,926.03	500,417.19	500,417.19	534,461.58	187,090.54	948,843.19	502,309.60
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			1,344,015.22	(125,355.20)	(449,965.11)	(449,965.11)	(484,009.50)	(136,638.46)	3,032,750.89	(451,857.52)
F. ENDING CASH (A + E)			3,372,537.18	3,247,181.98	2,797,216.87	2,347,251.76	1,863,242.26	1,726,603.80	4,759,354.69	4,307,497.17
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH		4,307,497.17	3,855,639.65	3,762,961.89	3,323,338.28				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019							0.00	
Property Taxes	8020-8079							0.00	
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299							0.00	
Other State Revenue	8300-8599		383,647.59					4,444,789.59	
Other Local Revenue	8600-8799	50,452.08	50,452.08	50,452.08	173,452.12			2,336,625.00	
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		50,452.08	434,099.67	50,452.08	173,452.12	0.00	0.00	6,781,414.59	0.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	233,276.43	257,744.26	221,042.52	221,042.51			2,568,108.49	
Classified Salaries	2000-2999	85,407.92	85,407.92	85,407.92	85,407.92	85,407.88		1,024,895.00	
Employee Benefits	3000-3999	126,458.63	126,458.63	126,458.63	220,207.96			1,703,376.11	
Books and Supplies	4000-4999	2,500.00	2,500.00	2,500.00	2,500.00			30,000.00	
Services	5000-5999	54,666.62	54,666.62	54,666.62	54,666.67			655,999.49	
Capital Outlay	6000-6599							0.00	
Other Outgo	7000-7499				799,035.50			799,035.50	
Interfund Transfers Out	7600-7629							0.00	
All Other Financing Uses	7630-7699							0.00	

Description	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
TOTAL DISBURSEMENTS		502,309.60	526,777.43	490,075.69	1,382,860.56	85,407.88	0.00	6,781,414.59	0.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299							0.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599							0.00	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Nonoperating</u>									
Suspense Clearing	9910							0.00	
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
E. NET INCREASE/DECREASE (B - C + D)		(451,857.52)	(92,677.76)	(439,623.61)	(1,209,408.44)	(85,407.88)	0.00	0.00	0.00
F. ENDING CASH (A + E)		3,855,639.65	3,762,961.89	3,323,338.28	2,113,929.84				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								2,028,521.96	

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 344,191.56
2. Contracted general administrative positions not paid through payroll
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 4,863,513.44

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 7.08%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation. _____

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) 270,823.73
2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) 29,700.00

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	4,358.17
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	304,881.90
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	304,881.90
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,184,754.84
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	487,732.36
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	956,265.95
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	59,997.50
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	161,908.98
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	57,197.97
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	5,907,857.60
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment	
(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	5.16%
D. Preliminary Proposed Indirect Cost Rate	
(For final approved fixed-with-carry-forward rate for use in 2025-26 see www.cde.ca.gov/fg/ac/ic) (Line A10 divided by Line B19)	5.16%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates

the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	304,881.90
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	0.00
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (5.77%) times Part III, Line B19); zero if negative	0.00
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (5.77%) times Part III, Line B19) or (the highest rate used to recover costs from any program (0%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	0.00
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	0.00

Approved
indirect
cost rate: 5.77%

Highest
rate used
in any
program: 0.00%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
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Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099					
2. Federal Revenues	8100-8299	0.00	0.00%	0.00	0.00%	0.00
3. Other State Revenues	8300-8599	5,293,318.22	(16.03%)	4,444,789.59	2.68%	4,563,862.26
4. Other Local Revenues	8600-8799	1,531,778.75	52.54%	2,336,625.00	0.00%	2,336,625.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		6,825,096.97	(.64%)	6,781,414.59	1.76%	6,900,487.26
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				2,546,818.00		2,568,108.49
b. Step & Column Adjustment				21,290.49		21,503.39
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	2,546,818.00	.84%	2,568,108.49	.84%	2,589,611.88
2. Classified Salaries						
a. Base Salaries				991,500.58		1,024,895.00
b. Step & Column Adjustment				33,394.42		31,849.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				0.00		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	991,500.58	3.37%	1,024,895.00	3.11%	1,056,744.00
3. Employee Benefits	3000-3999	1,672,829.15	1.83%	1,703,376.11	3.65%	1,765,576.03
4. Books and Supplies	4000-4999	426,518.66	(92.97%)	30,000.00	0.00%	30,000.00
5. Services and Other Operating Expenditures	5000-5999	575,073.11	14.07%	655,999.49	.54%	659,519.85
6. Capital Outlay	6000-6999	107,609.02	(100.00%)	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	1,190,939.05	(32.91%)	799,035.50	0.00%	799,035.50
8. Other Outgo - Transfers of Indirect Costs	7300-7399	0.00	0.00%	0.00	0.00%	0.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section G below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		7,511,287.57	(9.72%)	6,781,414.59	1.76%	6,900,487.26
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(686,190.60)		0.00		0.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		3,013,709.98		2,327,519.38		2,327,519.38
2. Ending Fund Balance (Sum lines C and D1)		2,327,519.38		2,327,519.38		2,327,519.38
3. Components of Ending Fund Balance (Form 01I)						
(Enter estimated projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
a. Nonspendable	9710-9719	10,000.00		10,000.00		10,000.00
b. Restricted	9740	2,013,408.87		2,013,408.87		2,013,408.87
c. Committed						
1. Stabilization Arrangements	9750	0.00				
2. Other Commitments	9760	0.00				
d. Assigned	9780	0.00				

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2024-25 Projection (C)	% Change (Cols. E-C/C) (D)	2025-26 Projection (E)
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	304,110.51		304,110.51		304,110.51
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,327,519.38		2,327,519.38		2,327,519.38
E. AVAILABLE RESERVES						
1. General Fund)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	304,110.51		304,110.51		304,110.51
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
d. Negative Restricted Ending Balances (Negative resources 2000-9999) (Enter projections)	979Z			0.00		0.00
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted.)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves - by Amount (Sum lines E1a thru E2c)		304,110.51		304,110.51		304,110.51
4. Total Available Reserves - by Percent (Line E3 divided by Line F2)		4.05%		4.48%		4.41%
F. RECOMMENDED RESERVES						
1. JPA ADA Used to determine the reserve standard percentage level on Line F5 (Enter ADA for current and two subsequent years, if applicable)						
2. Total Expenditures and Other Financing Uses (Line B11)		7,511,287.57		6,781,414.59		6,900,487.26
3. Less: Special Education Pass-through (Not applicable for JPAs)		N/A		N/A		N/A
4. Sub-Total (Line F2 minus F3)		7,511,287.57		6,781,414.59		6,900,487.26
5. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		5%		5%		5%
6. Reserve Standard - By Percent (Line F4 times F5)		375,564.38		339,070.73		345,024.36
7. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		80,000.00		80,000.00		80,000.00
8. Reserve Standard (Greater of Line F6 or F7)		375,564.38		339,070.73		345,024.36
9. Available Reserves (Line E3) Meet the Reserve Standard (Line F8)		NO		NO		NO
G. ASSUMPTIONS Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						

Provide methodology and assumptions used to estimate revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments). Deviations from the standards must be explained and may affect the interim certification.

Note: This form is the same as the school district criteria and standards review except for the average daily attendance, enrollment, ADA to enrollment, LCFF revenue, and ongoing and major maintenance account criteria, which are not applicable to JPAs, and the salaries and benefits and deficit spending criteria which measure unrestricted expenditures for districts but total expenditures for JPAs. The criteria and standards review should be completed only to the extent that individual components apply to each JPA, and with concurrence from the reviewing agency.

CRITERIA AND STANDARDS

1. **CRITERION: Average Daily Attendance**
This criterion is not checked for JPAs.
2. **CRITERION: Enrollment**
This criterion is not checked for JPAs.
3. **CRITERION: ADA to Enrollment**
This criterion is not checked for JPAs.
4. **CRITERION: Local Control Funding Formula (LCFF) Revenue**
This criterion is not checked for JPAs.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total salaries and benefits to total general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the JPA's required reserves percentage.

5A. Calculating the JPA's Historical Average Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals		Ratio of Salaries and Benefits to Total Expenditures
	Salaries and Benefits	Total Expenditures	
	(Form 01, Objects 1000-3999)	(Form 01, Objects 1000-7499)	
Third Prior Year (2020-21)	2,798,202.46	4,394,674.41	63.7%
Second Prior Year (2021-22)	3,925,744.65	9,366,586.11	41.9%
First Prior Year (2022-23)	4,724,608.15	9,894,030.25	47.8%
Historical Average Ratio:			51.1%

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
JPA's Reserve Standard Percentage (Criterion 10B, Line 4):	5%	5%	5%
JPA's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the JPA's reserve standard percentage):	46.1% to 56.1%	46.1% to 56.1%	46.1% to 56.1%

5B. Calculating the JPA's Projected Ratio of Salaries and Benefits to Total General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals		Ratio of Salaries and Benefits to Total Expenditures	Status
	Salaries and Benefits	Total Expenditures		
	(Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	(Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2023-24)	5,211,147.73	7,511,287.57	69.4%	Not Met
1st Subsequent Year (2024-25)	5,296,379.60	6,781,414.59	78.1%	Not Met
2nd Subsequent Year (2025-26)	5,411,931.91	6,900,487.26	78.4%	Not Met

5C. Comparison of JPA Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of salary and benefit costs to total expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

Fiscal Years 2021/2022 and 2022/2023 have significant increased expenditures in Object Codes 4000-7499 to utilize one-time COVID Funding. Current fiscal year 2023/2024 decreases to only residual expenses from completed planned expenses. These expenditures return to normal levels in 2024-25 and subsequent years. The rising cost of benefits in 3000's is increasing the percentages for subsequent years. CCA is looking into possible adjustments.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption. Changes that exceed five percent in any major object category must be explained.

JPA's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
JPA's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the JPA's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column. Explanations must be entered for each category if the percent change for any year exceeds the JPA's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption	First Interim		Change Is Outside Explanation Range
	Budget	Projected Year Totals		
	(Form 01CS, Item 6B)	(Fund 01) (Form MYPI)	Percent Change	
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2023-24)	0.00	0.00	0.0%	No
1st Subsequent Year (2024-25)	0.00	0.00	0.0%	No
2nd Subsequent Year (2025-26)	0.00	0.00	0.0%	No

Explanation
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2023-24)	5,381,798.99	5,293,318.22	-1.6%	No
1st Subsequent Year (2024-25)	3,709,789.59	4,444,789.59	19.8%	Yes
2nd Subsequent Year (2025-26)	3,723,217.26	4,563,862.26	22.6%	Yes

Explanation
(required if Yes)

Current year 2023/2024, reflects the decrease in CTEIG Carryover from Adopted Budget (\$434,186) and an increase in K12 SWP Carryover (\$315,144), with an additional small grant of \$30,560. At budget adoption in June 2023, CCA did not include any K12 SWP funding as it is not a flat amount, CCA chose to include a very conservative amount for K12 SWP funding based on prior year grants for 2024/2025 and 2025/2026 to reflect a better picture of expected revenue.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2023-24)	1,350,059.00	1,531,778.75	13.5%	Yes
1st Subsequent Year (2024-25)	2,336,229.00	2,336,625.00	0.0%	No
2nd Subsequent Year (2025-26)	2,336,229.00	2,336,625.00	0.0%	No

Explanation
(required if Yes)

Current Year expected revenue increased by \$396 for CAEP (Adult Program), added new Adult Program for ELL Healthcare Pathways Grant of \$144,084 and also reflects K16 funding carryover of \$37,439 from unaudited actuals from 2022/23. CCA is not aware of any new funding for projected years at the time of reporting.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2023-24)	438,707.40	426,518.66	-2.8%	No
1st Subsequent Year (2024-25)	30,000.00	30,000.00	0.0%	No
2nd Subsequent Year (2025-26)	30,000.00	30,000.00	0.0%	No

Explanation
(required if Yes)

Changes based on updated projected expenses for books and supplies.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2023-24)	676,595.37	575,073.11	-15.0%	Yes
1st Subsequent Year (2024-25)	656,110.37	655,999.49	0.0%	No
2nd Subsequent Year (2025-26)	657,110.37	659,519.85	.4%	No

Explanation
(required if Yes)

Changes based on updated projected expenses for services and operating expenses.

6B. Calculating the JPA's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Explanation Range
Total Federal, Other State, and Other Local Revenues (Section 6A)				
Current Year (2023-24)	6,731,857.99	6,825,096.97	1.4%	Met
1st Subsequent Year (2024-25)	6,046,018.59	6,781,414.59	12.2%	Not Met
2nd Subsequent Year (2025-26)	6,059,446.26	6,900,487.26	13.9%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2023-24)	1,115,302.77	1,001,591.77	-10.2%	Not Met
1st Subsequent Year (2024-25)	686,110.37	685,999.49	0.0%	Met
2nd Subsequent Year (2025-26)	687,110.37	689,519.85	.4%	Met

6C. Comparison of JPA Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is not met; no entry is allowed below.

- 1a. STANDARD NOT MET - Projected total operating revenues have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Federal Revenue
(linked from 6A
if NOT met)

Explanation:

Other State Revenue
(linked from 6A
if NOT met)

Explanation:

Other Local Revenue
(linked from 6A
if NOT met)

Current year 2023/2024, reflects the decrease in CTEIG Carry over from Adopted Budget (\$434,186) and an increase in K12 SWP Carry over (\$315,144), with an additional small grant of \$30,560. At budget adoption in June 2023, CCA did not include any K12 SWP funding as it is not a flat amount. CCA chose to include a very conservative amount for K12 SWP funding based on prior year grants for 2024/2025 and 2025/2026 to reflect a better picture of expected revenue.

Current Year expected revenue increased by \$396 for CAEP (Adult Program), added new Adult Program for ELL Healthcare Pathways Grant of \$144,084 and also reflects K16 funding carry over of \$37,439 from unaudited actuals from 2022/23. CCA is not aware of any new funding for projected years at the time of reporting.

- 1b. STANDARD NOT MET - Projected total operating expenditures have changed since budget adoption by more than the standard in one or more of the current or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring projected operating expenditures within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:

Books and Supplies
(linked from 6A
if NOT met)

Explanation:

Services and Other Exps

Changes based on updated projected expenses for books and supplies.

Changes based on updated projected expenses for services and operating expenses.

(linked from 8A
if NOT met)

7.

CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the JPA is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the JPA's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

This criterion is not checked for JPAs.

8. CRITERION: Deficit Spending

STANDARD: Deficit spending (total expenditures and other financing uses is greater than total revenues and other financing sources) as a percentage of total expenditures and other financing uses, has not exceeded one-third of the JPA's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund. ²A JPA that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the JPA's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
JPA's Available Reserve Percentage (Criterion 10C, Line 9)	4.0%	4.5%	4.4%
JPA's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	1.3%	1.5%	1.5%

8B. Calculating the JPA's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			
	Net Change in Fund Balance (Form 011, Section E)	Total Expenditures and Other Financing Uses (Form 011, Objects 1000-7999)	Deficit Spending Level (If Net Change in Fund Balance is negative, else N/A)	Status
	(Form MYPI, Line C)	(Form MYPI, Line B11)		
Current Year (2023-24)	(686,190.60)	7,511,287.57	9.1%	Not Met
1st Subsequent Year (2024-25)	0.00	6,781,414.59	0.0%	Met
2nd Subsequent Year (2025-26)	0.00	6,900,487.26	0.0%	Met

8C. Comparison of JPA Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing both the unrestricted and restricted budgets, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

Current Year 2023/2024, is spending the COVID Supplemental Funding is reserves, which is considered restricted funding and not included in unrestricted reserves, thus looking like CCA is negative spending, but it is just utilizing the restricted reserves that were planned and approved in 2021/2022.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the JPA's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance		
General Fund		
Projected Year Totals		
Fiscal Year	(Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2023-24)	2,327,519.38	Met
1st Subsequent Year (2024-25)	2,327,519.38	Met
2nd Subsequent Year (2025-26)	2,327,519.38	Met

9A-2. Comparison of the JPA's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the JPA's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance		
General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2023-24)	2,028,521.96	Met

9B-2. Comparison of the JPA's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

Percentage Level	JPA ADA	
5% or \$80,000 (greater of)	0	to 300
4% or \$80,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund. ² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment, as referenced in Education Code Section 42238.02, rounded to the nearest thousand.

³ A JPA that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
JPA ADA (Form MYPI, Line F1, if available; else defaults to zero and may be overwritten)	0.00	0.00	0.00
JPA's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the JPA's Special Education Pass-through Exclusions (only for JPAs that serve as the AU of a SELPA)

Special education pass-through exclusions are not applicable for JPAs.

10B. Calculating the JPA's Reserve Standard

DATA ENTRY: All data are extracted or calculated.

	Current Year Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. Total Expenditures and Other Financing Uses (Criterion 8, Item 8B)	7,511,287.57	6,781,414.59	6,900,487.26
2. Plus: Special Education Pass-through (Not applicable for JPAs)	N/A	N/A	N/A
3. Net Expenditures and Other Financing Uses (Line B1 plus Line B2)	7,511,287.57	6,781,414.59	6,900,487.26
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	375,564.38	339,070.73	345,024.36
6. Reserve Standard - by Amount (\$80,000 for JPAs with less than 1,001 ADA, else 0)	80,000.00	80,000.00	80,000.00
7. JPA's Reserve Standard (Greater of Line B5 or Line B6)	375,564.38	339,070.73	345,024.36

10C. Calculating the JPA's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts	Current Year	1st Subsequent Year	2nd Subsequent Year
	Projected Year Totals (2023-24)	(2024-25)	(2025-26)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	304,110.51	304,110.51	304,110.51
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)		0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. JPA's Available Reserve Amount (Lines C1 thru C7)	304,110.51	304,110.51	304,110.51
9. JPA's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	4.05%	4.48%	4.41%
JPA's Reserve Standard (Section 10B, Line 7):	375,564.38	339,070.73	345,024.36
Status:	Not Met	Not Met	Not Met

10D. Comparison of JPA Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Available reserves are below the standard in one or more of the current year or two subsequent fiscal years. Provide reasons for reserves falling below the standard and what plans and actions are anticipated to increase reserves to, or above, the standard.

Explanation:
(required if NOT met)

This report only shows unrestricted reserves, which are projected to be slightly lower than 5%. JPAs are only required to be at 3%. CCA is still trying to increase this amount to the maximum 10% over the next few years. CCA still projects to have at least \$2 million in restricted reserves.

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your JPA have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your JPA have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your JPA have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

- 1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

- 1a. Does your JPA have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

JPA's Contributions and Transfers Standard: -5.0% to 5.0% or -\$20,000 to +\$20,000

S5A. Identification of the JPA's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Transfers In and Transfers Out, if Form MYPI exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
This item is not applicable for JPAs.					
1b. Transfers In, General Fund *					
Current Year (2023-24)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2024-25)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2023-24)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2024-25)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the JPA's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1b-1c or if Yes for Item 1d.

1a. This item is not applicable for JPAs.

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

Total Annual Payments:	0	0	0	0
Has total annual payment increased over prior year (2022-23)	No	No	No	No

S6B. Comparison of the JPA's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent years.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

n/a

2. Yes - Funding sources will decrease or expire prior to the end of the commitment period, or one-time funding sources are being used for long-term commitment annual payments. Provide an explanation for how those funds will be replaced to continue annual debt service commitments.

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the JPA's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1

a. Does your JPA provide postemployment
benefits
other than pensions (OPEB)? (If No, skip
items 1b-4)

Yes

b. If Yes to Item 1a, have there been
changes since budget adoption in OPEB
liabilities?

No

c. If Yes to Item 1a, have there been
changes since
budget adoption in OPEB contributions?

No

2

OPEB Liabilities

Budget Adoption

(Form 01CS, Item S7A)

First Interim

a. Total OPEB liability

360,716.00

417,788.00

b. OPEB plan(s) fiduciary net position (if applicable)

0.00

0.00

c. Total/Net OPEB liability (Line 2a minus Line 2b)

360,716.00

417,788.00

d. Is total OPEB liability based on the JPA's estimate
or an actuarial valuation?

Actuarial

Actuarial

e. If based on an actuarial valuation, indicate the measurement date
of the OPEB valuation

8/16/2022 12:00:00 AM -07:00

Jul 10, 2023

3

OPEB Contributions

Budget Adoption

(Form 01CS, Item S7A)

First Interim

a. OPEB actuarially determined contribution (ADC) if available, per
actuarial valuation or Alternative Measurement Method

Current Year (2023-24)

80,572.00

63,128.00

1st Subsequent Year (2024-25)

80,572.00

63,128.00

2nd Subsequent Year (2025-26)

80,572.00

63,128.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)

(Funds 01-70, objects 3701-3752)

Current Year (2023-24)

3,442.73

3,442.73

1st Subsequent Year (2024-25)

3,614.87

3,614.87

2nd Subsequent Year (2025-26)

3,795.61

3,795.61

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2023-24)

3,865.00

5,014.00

1st Subsequent Year (2024-25)

3,865.00

5,014.00

2nd Subsequent Year (2025-26)

3,865.00

5,014.00

d. Number of retirees receiving OPEB benefits

Current Year (2023-24)

4.00

4.00

1st Subsequent Year (2024-25)

4.00

4.00

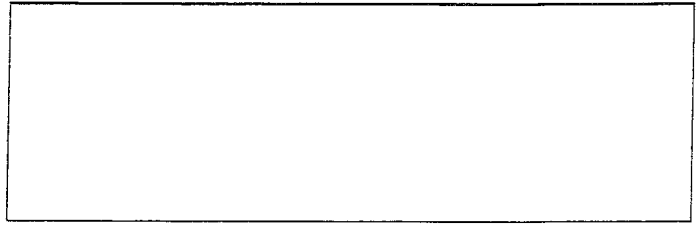
2nd Subsequent Year (2025-26)

4.00

4.00

4.

Comments:



S7B. Identification of the JPA's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for Items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1	a. Does your JPA operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB, which will be covered in Section S7A) (If No, skip items 1b-4)	Yes
	b. If Yes to Item 1a, have there been changes since budget adoption in self-insurance liabilities?	No
	c. If Yes to Item 1a, have there been changes since budget adoption in self-insurance contributions?	No

2	Self-Insurance Liabilities	Budget Adoption	
		(Form 01CS, Item S7B)	First Interim
	a. Accrued liability for self-insurance programs	0.00	0.00
	b. Unfunded liability for self-insurance programs	0.00	0.00

3	Self-Insurance Contributions	Budget Adoption	
		(Form 01CS, Item S7B)	First Interim
	a. Required contribution (funding) for self-insurance programs		
	Current Year (2023-24)	0.00	0.00
	1st Subsequent Year (2024-25)	0.00	0.00
	2nd Subsequent Year (2025-26)	0.00	0.00
	b. Amount contributed (funded) for self-insurance programs		
	Current Year (2023-24)	0.00	0.00
	1st Subsequent Year (2024-25)	0.00	0.00
	2nd Subsequent Year (2025-26)	0.00	0.00

4	Comments:	
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S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The JPA must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the JPA governing board and superintendent.

S8A. Cost Analysis of JPA's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

n/a

If Yes or n/a, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of certificated (non-management) full-time-equivalent (FTE) positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

n/a

If Yes, complete questions 5 and 6.

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year

1st Subsequent Year

2nd Subsequent Year

(2023-24)

(2024-25)

(2025-26)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

Current Year

1st Subsequent Year

2nd Subsequent Year

(2023-24)

(2024-25)

(2025-26)

6. Amount included for any tentative salary schedule increases

--	--	--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of JPA's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

n/a

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of classified (non-management) FTE positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete question 2.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-4.

If No, complete questions 5 and 6.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 5 and 6.

n/a

Negotiations Settled Since Budget Adoption

2. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

3. Period covered by the agreement:

Begin Date:

End Date:

4. Salary settlement:

Current Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

5. Cost of a one percent increase in salary and statutory benefits

6. Amount included for any tentative salary schedule increases

Current Year
(2023-24)

1st Subsequent Year
(2024-25)

2nd Subsequent Year
(2025-26)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?

2. Total cost of H&W benefits

3. Percent of H&W cost paid by employer

4. Percent projected change in H&W cost over prior year

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

--

Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of JPA's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

n/a

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of management, supervisor, and confidential FTE positions	0.0	0.0	0.0	0.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, complete question 2.

If No, complete questions 3 and 4.

n/a

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

n/a

Negotiations Settled Since Budget Adoption

2. Salary settlement:

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

4. Amount included for any tentative salary schedule increases

--	--	--

**Management/Supervisor/Confidential
Health and Welfare (H&W) Benefits**

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

**Management/Supervisor/Confidential
Step and Column Adjustments**

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

**Management/Supervisor/Confidential
Other Benefits (mileage, bonuses, etc.)**

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

S9.

Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1.

Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

n/a

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2.

If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9 except items A3 and A4, which are not applicable for JPAs; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the JPA will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

No

A3. Is enrollment decreasing in both the prior and current fiscal years?

n/a

A4. Are new charter schools operating in JPA boundaries that impact the JPA's enrollment, either in the prior or current fiscal year?

n/a

A5. Has the JPA entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the JPA provide uncapped (100% employer paid) health benefits for current or retired employees?

No

A7. Is the JPA's financial system independent of the county office system?

No

A8. Does the JPA have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the JPA director or financial official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of Joint Powers Agency First Interim Criteria and Standards Review

First Interim
Projected Totals 2023-24
Technical Review Checks
Phase - All
Display - All Technical Checks

College and Career Advantage ROP JPA

Orange County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

WWC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUNCTION - (Fatal) - All FUNCTION codes must be valid. **Passed**

CHECKFUND - (Fatal) - All FUND codes must be valid. **Passed**

CHECKGOAL - (Fatal) - All GOAL codes must be valid. **Passed**

CHECKOBJECT - (Fatal) - All OBJECT codes must be valid. **Passed**

CHECKRESOURCE - (Warning) - All RESOURCE codes must be valid. **Passed**

CHK-FDXRS7690xOB8590 - (Fatal) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. **Passed**

CHK-FUNCTIONxOBJECT - (Fatal) - All FUNCTION and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxFUNCTION-A - (Warning) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. **Passed**

CHK-FUNDxFUNCTION-B - (Fatal) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. **Passed**

CHK-FUNDxGOAL - (Warning) - All FUND and GOAL account code combinations should be valid. **Passed**

CHK-FUNDxOBJECT - (Fatal) - All FUND and OBJECT account code combinations must be valid. **Passed**

CHK-FUNDxRESOURCE - (Warning) - All FUND and RESOURCE account code combinations should be valid. **Passed**

CHK-GOALxFUNCTION-A - (Fatal) - Goal and Function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. **Passed**

CHK-GOALxFUNCTION-B - (Fatal) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). **Passed**

CHK-RES6500XOBJ8091 - (Fatal) - There is no activity in Resource 6500 (Special Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years).	<u>Passed</u>
CHK-RESOURCExOBJECTA - (Warning) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>Passed</u>
CHK-RESOURCExOBJECTB - (Informational) - All RESOURCE and OBJECT(objects 9791, 9793, and 9795) account code combinations should be valid.	<u>Passed</u>
CHK-RS-LOCAL-DEFINED - (Fatal) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>Passed</u>
SPECIAL-ED-GOAL - (Fatal) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3307, 3309, 3312, 3318, and 3332.	<u>Passed</u>

GENERAL LEDGER CHECKS

CEFB-POSITIVE - (Fatal) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.	<u>Passed</u>
CONTRIB-RESTR-REV - (Fatal) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.	<u>Passed</u>
CONTRIB-UNREST-REV - (Fatal) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund.	<u>Passed</u>
EFB-POSITIVE - (Warning) - All ending fund balances (Object 979Z) should be positive by resource, by fund.	<u>Passed</u>
EXCESS-ASSIGN-REU - (Fatal) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 95).	<u>Passed</u>
EXP-POSITIVE - (Warning) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.	<u>Passed</u>
INTERFD-DIR-COST - (Warning) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds.	<u>Passed</u>
INTERFD-IN-OUT - (Warning) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629).	<u>Passed</u>
INTERFD-INDIRECT - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds.	<u>Passed</u>
INTERFD-INDIRECT-FN - (Warning) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function.	<u>Passed</u>
INTRA-FD-DIR-COST - (Fatal) - Transfers of Direct Costs (Object 5710) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by fund.	<u>Passed</u>
INTRA-FD-INDIRECT-FN - (Fatal) - Transfers of Indirect Costs (Object 7310) must net to zero by function.	<u>Passed</u>

LOTTERY-CONTRIB - (Fatal) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). **Passed**

OBJ-POSITIVE - (Warning) - All applicable objects should have a positive balance by resource, by fund. **Passed**

PASS-THRU-REV=EXP - (Warning) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by fund and resource. **Passed**

REV-POSITIVE - (Warning) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. **Passed**

RS-NET-POSITION-ZERO - (Fatal) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 95. **Passed**

SE-PASS-THRU-REVENUE - (Warning) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. **Passed**

UNASSIGNED-NEGATIVE - (Fatal) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 95. **Passed**

UNR-NET-POSITION-NEG - (Fatal) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 95. **Passed**

SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (Warning) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6, and S9 if applicable, where the standard has not been met or where the status is Not Met or Yes. **Passed**

CS-YES-NO - (Warning) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. **Passed**

EXPORT VALIDATION CHECKS

CASHFLOW-PROVIDE - (Warning) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.) **Passed**

CHK-DEPENDENCY - (Fatal) - If data has changed that affect other forms, the affected forms must be opened and saved. **Passed**

CHK-EXTRACTED-DATA-SOURCE - (Warning) - All forms that extract data from a prior reporting period use the same source extraction submission **Passed**

CHK-UNBALANCED-A - (Warning) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. **Passed**

CHK-UNBALANCED-B - (Fatal) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export is completed. **Passed**

CS-PROVIDE - (Fatal) - The Criteria and Standards Review (Form 01CSI) has been provided. **Passed**

INTERIM-CERT-PROVIDE - (Fatal) - Interim Certification (Form CI) must be provided.

Passed

MYP-PROVIDE - (Warning) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)

Passed

MYPIO-PROVIDE - (Warning) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)

Passed

VERSION-CHECK - (Warning) - All versions are current.

Passed

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: SETTING OF REGULAR MEETING DATES – RESOLUTION #01-23/24

CURRENT SITUATION

As a part of the Annual Organizational Meeting, it is the Board's responsibility to determine the dates the Governing Board will hold its regular meetings.

RECOMMENDATION

It is my recommendation that the College and Career Advantage (CCA) Governing Board meet on the first or second Wednesday of each month listed below with some variations due to scheduled events or reporting timelines. CCA Governing Board meetings typically last 1 ½ hours. The CCA Governing Board currently meets at 9:00 a.m. It is recommended that the Board discuss and decide the meeting time and dates for future CCA Governing Board meetings.

I believe we can hold Board meetings five times per year with no loss of function or undue restrictions. Under extenuating circumstances, special Board meetings could be called.

Therefore, the proposed dates for 2024 would be:

Wednesday, March 6
Wednesday, June 5
Wednesday, September 11
Friday, December 13
Wednesday, December 18 (if needed)

It is respectfully recommended that the Governing Board consider approval and adoption of Resolution #01-23/24 to set the meeting time and dates of the Governing Board for 2024.

ACTION/ROLL CALL

Agenda Item 13
December 13, 2023

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #01-23/24

SETTING OF REGULAR MEETING DATES

I, _____, Vice President/Clerk of the Governing Board of College and Career Advantage, hereby certify that the said Board, at a regular meeting thereof, held on the 13th day of December 2023, adopted by a majority vote of said Board the following Resolution.

NOW, THEREFORE, BE IT RESOLVED that the next regular meeting of the Governing Board of College and Career Advantage be held on March 6, 2024, and every 1st or 2nd Wednesday of the months of March, June, September and December thereafter (with certain exceptions) at the following location:

College and Career Advantage
33122 Valle Road, San Juan Capistrano, CA

AYES () ABSENT ()

NOES () ABSTAIN ()

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 13th day of December, 2023.

Vice President/Clerk

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: AUTHORIZATION OF SIGNATURES – RESOLUTION #02-23/24

CURRENT SITUATION

With the 2024 election of President and Vice President, signature authorities need to be approved for College and Career Advantage documents.

The attached Resolution gives signature authority to the Governing Board President and Vice President as well as the Executive Director.

The CCA's two bank accounts -- revolving cash and clearing accounts -- are not included in this authority. The Executive Director and Accountant are authorized signers on the SchoolsFirst Federal Credit Union account, and the Executive Director and the Director, Curriculum and Instruction are the authorized signers for the Farmers & Merchants Bank account.

RECOMMENDATION

It is respectfully recommended that the Governing Board consider approval and adoption of Resolution #02-23/24, Authorization of Signatures.

ACTION/ROLL CALL

**Agenda Item 14
December 13, 2023**

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #02-23/24

AUTHORIZATION OF SIGNATURES

I, _____, Vice President/Clerk of the Governing Board of College and Career Advantage, hereby certify that the said Board, at a regular meeting thereof, held on the 13th day of December 2023, adopted by a majority vote of said Board the following Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of College and Career Advantage approves the following named persons be authorized to sign necessary documents related to Payroll, Vendor Orders for Payment, Purchase Orders, Contracts, and Travel Reimbursement Requisitions, as indicated, and that all previous authorizations of signature are rescinded. This Resolution further states that the authorization is subject to the following provisions:

		AUTHORIZED TO SIGN				
	SPECIMEN SIGNATURE	Payroll Documents	Vendor Payment Orders	Purchase Orders	Contracts	Travel Reimbursements
Paul Weir		X	X	X	X	X
		X	X	X	X	X
		X	X	X	X	X

Pursuant to provisions of Education Code sections 42630-34/85230-34.

AYES () ABSENT ()

NOES () ABSTAIN ()

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 13th day of December, 2023.

Vice President/Clerk

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: AUTHORIZATION OF TITLE CHANGE – RESOLUTION #03-23/24

BACKGROUND SITUATION

College and Career Advantage (CCA) Regional Occupational Program (ROP) Joint Powers Authority (JPA) is unique among regional occupational programs in that its most senior executive is an employee of a member district, Capistrano Unified School District (CUSD) rather than an employee of the JPA. CCA is the only southern California ROP JPA whose most senior executive does not hold the title of Superintendent and the ROP JPA community expects their most senior executive to hold the title of Superintendent.

CURRENT SITUATION

As a non-superintendent, the Executive Director is frequently seen as an employee of lower standing when attending meetings and functions with other ROP superintendents. Thus, CCA's voice is not always heard or taken at the same worth as that of other ROPs. This puts CCA at a disadvantage when advocating for important issues that directly affect the organization and its partners. The Executive Director is also excluded from opportunities reserved for Superintendents throughout the school year which again diminishes the organization's ability to be fully informed on issues directly impacting CCA and limits our ability to impact issues in our favor.

FISCAL IMPACT

There is no fiscal impact to CCA or CUSD.

RECOMMENDATION

It is recommended the CCA Executive Director be authorized to use the title of Superintendent of CCA in work outside of CUSD, on CCA business cards and on CCA stationery. The CCA Executive Director shall remain an employee of CUSD and the CUSD title and function will remain unaltered. Adoption of Resolution #03-23/24 shall not be construed as authorizing or ordering that the CCA Executive Director be referred to as a Superintendent within CUSD nor that they may use the title of Superintendent on CUSD business cards or stationery.

It is respectfully recommended the Governing Board consider adoption of Resolution #03-23/24 and allow the Executive Director of CCA to use the title of Superintendent in their work outside of CUSD.

ACTION/VOTE

**Agenda Item 15
December 13, 2023**

COLLEGE AND CAREER ADVANTAGE

RESOLUTION #03-23/24

RESOLUTION OF THE BOARD OF TRUSTEES OF THE COLLEGE AND CAREER ADVANTAGE ROP JPA AUTHORIZING THE EXECUTIVE DIRECTOR TO USE THE TITLE OF SUPERINTENDENT IN THEIR WORK OUTSIDE OF THE CAPISTRANO UNIFIED SCHOOL DISTRICT

WHEREAS, the College and Career Advantage ("CCA") Regional Occupational Program ("ROP") Joint Powers Authority ("JPA") is unique among ROP JPAs in that its most senior executive is an employee of a member district, the Capistrano Unified School District ("CUSD"), rather than an employee of the JPA itself; and

WHEREAS, the title of the most senior executive of CCA is that of Executive Director, College and Career Advantage; and

WHEREAS, CCA is the only southern California ROP JPA whose most senior executive does not hold the title of Superintendent, and the ROP JPA community expects their most senior executives to hold the title of Superintendent; and

WHEREAS, the CCA Executive Director has the same responsibilities and performs the same functions for the CCA ROP as do the superintendents of other JPA ROPs; and

WHEREAS, as a non-superintendent, the CCA Executive Director is excluded from meetings and events in which all JPA ROP superintendents are included; and

WHEREAS, the difference in titles between the CCA Executive Director and the superintendents of other JPA ROPs puts our organization at a disadvantage,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the College and Career Advantage ROP as follows:

Section 1. The CCA Executive Director is authorized to use the title of Superintendent, College and Career Advantage ROP, in their work outside of CUSD, and on CCA business cards and stationery.

Section 2. The CCA Executive Director shall remain an employee of CUSD, and their CUSD title and function shall remain unaltered.

Section 3. Nothing in this Resolution shall be construed as authorizing or ordering that the CCA Executive Director be referred to as a Superintendent within CUSD, nor that they may use the title of Superintendent on CUSD business cards or stationery.

PASSED AND ADOPTED by the Board of Trustees of College and Career Advantage
ROP JPA on this 13th day of December, 2023 by a vote of

AYES () ABSENT ()

NOES () ABSTAIN ()

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 13th
day of December, 2023.

President, Board of Trustees

COLLEGE AND CAREER ADVANTAGE

Memorandum

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: DELETION OF BOARD POLICY 3220.1 – LOTTERY FUNDS

BACKGROUND SITUATION

College and Career Advantage (CCA) Regional Occupational Program (ROP) Joint Powers Authority (JPA) no longer receives lottery funds for its program.

CURRENT SITUATION

In fiscal year 2013-14, the Local Control Funding Formula was implemented, and regional occupational programs no longer reported average daily attendance thus becoming ineligible for funding from the California lottery. CCA received the last lottery allocation for the 2013-14 fiscal year in the 2015-16 fiscal year.

RECOMMENDATION

It is respectfully recommended the Governing Board consider the deletion of Board Policy 3220.1, Lottery Funds, as the Board Policy is no longer applicable to regional occupational programs.

ACTION/VOTE

**Agenda Item 16
December 13, 2023**

LOTTERY FUNDS

~~The Governing Board shall establish funding priorities and approve all allocations within the parameters of law. Lottery funds allocated for the purchase of instructional materials pursuant to Government Code 8880.4 (Proposition 20, March 2001 ballot initiative) shall be expended on instructional materials as defined in Education Code 60010.~~

~~*Instructional materials* means all materials that are designed for use by students and their teachers as a learning resource to help students to acquire facts, skills, or opinions or to develop cognitive processes. Instructional materials may be printed or nonprinted, and may include textbooks, technology-based materials, other educational materials and tests. (Education Code 60010)~~

~~(cf. 6161—Equipment, Books and Materials)~~

~~(cf. 6161.1—Selection and Evaluation of Instructional Materials)~~

~~Lottery funds shall not be used to acquire real estate, build school facilities, finance research, or serve any other noninstructional purpose, such as those related to school maintenance, business and administrative operations.~~

*Legal Reference:*EDUCATION CODE

~~14600 Legislative findings and declarations: state control of lottery funds~~

~~14700-14701 Use of lottery funds~~

~~60010 Definitions~~

~~60119 Hearings, steps to ensure availability of textbooks and instructional materials~~

GOVERNMENT CODE

~~8880-8880.5 California state lottery: general provisions~~

*Management Resources:*CDE COMMUNICATIONS

~~2001.05.10 Proposition 20—Allocation of Lottery Funds for Instructional Materials~~

WEB SITES

~~CDE: <http://www.cde.ca.gov>~~

Policy

CAPISTRANO-LAGUNA BEACH ROP

adopted: October 25, 2007

San Juan Capistrano, California

COLLEGE AND CAREER ADVANTAGE

M e m o r a n d u m

TO: CCA Governing Board

FROM: Dr. Paul Weir, Executive Director

DATE: December 13, 2023

SUBJECT: ORGANIZATIONAL GOALS – 2023-2024

BACKGROUND INFORMATION

The 2023-2024 Organizational Goals were presented to the Board for review and discussion at the September 13, 2023, Board meeting.

CURRENT SITUATION

There were no recommended changes to the 2023-2024 Organizational Goals presented at the September 13, 2023, Board meeting. The 2023-2024 Organizational Goals are being presented to the Board for approval.

RECOMMENDATION

It is respectfully requested the Board approve the 2023-2024 Organizational Goals.

ACTION/VOTE

**Agenda Item 17
December 13, 2023**



College and Career Advantage Organizational Goals

2023-2024

1. Student Achievement

- a. Through the work of our Career Guidance Specialists, increase pathway completer numbers at all high schools*.
- b. Expand services through our CGS positions to support middle schools in providing support services and presentations aimed at increasing CCA enrollments.
- c. Design and implement support for elementary school iCan labs utilizing student ambassadors.
- d. Issue industry-based certification badges to all eligible CTE students.
- e. Implement data tracking structures for all pathways to access pathway and student performance*.

2. Budget/Resource Management

- a. Work with CDE, Capitol Advisors and School Services to stabilize funding through a variety of sources.
- b. Closely monitor cash flow to ensure deficits are avoided and reserves are maintained.
- c. Implement an annual review cycle for inventoried equipment.
- d. Apply to additional grant funding programs in order to expand CCA course offerings for both K-12 and adult programs*.

3. Community Engagement and Communication

- a. Expand upon partnerships and collaborations throughout the region.
- b. Utilize current partners to create additional opportunities for students in work-based learning and expanded community participation.
- c. Update CCA curriculum based on industry partner recommendations*.
- d. Strengthen marketing strategies and presentations focused on parents, students, business partners, legislators, staff and teachers in local and regional communities*.
- e. Continue to update CCA Board policies.

*WASC Goals